

THE STATE OF TEXAS §
 §
COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY
COMMUNICATION DISTRICT MEETING MINUTES
March 18, 2015

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the South Texas Emergency Care Foundation (STECF) Board Room, located at 1705 Vermont Avenue, Harlingen, Texas, at 10:00 A.M., on Wednesday, March 18, 2015.

Present:

Board Members: B. Aston, D. Hinojosa, M. Prado (& I. Bramlett)
Board Members Absent: D. Diaz, R. Rodriguez
Directors: S. Barajas, J. Davila
Corporate Counsel: B. Janis
Others: S. Ortega (City of Brownsville), A. Garrido (County), B. Blankenship (AT&T)

Item 1. Call to Order.

Call to order at 10:06 A.M. to open the meeting, and to confirm the existence of a quorum (of three); at this meeting, Mr. Hinojosa announced his retirement, due to his retirement from the CCECD Board and the City of Brownsville, and his successor, Sam Ortega, was to be "sworn-in" at this meeting, after the said resignation.

Item 2. Acceptance of resignation of CCECD Board Member David Hinojosa, in light of his retirement (with CCECD and the Brownsville Fire Department).

Pursuant to an emailed letter of resignation by Mr. Hinojosa (a copy of which is attached), and noting that Mr. Hinojosa will continue to serve on the CCECD Building Committee, and subject to the "swearing-in" of Sam Ortega as CCECD's newest Board Member, Mr. Hinojosa, subject to the said conditions, resigned from the CCECD Board. Motion to accept (and acknowledge) the resignation of David Hinojosa from the CCECD Board, as described above, by Mr. Prado. Seconded by Mr. Aston. The motion carried unanimously.

- Item 3. Approval of Resolution honoring David Hinojosa for his years of service to CCECD, the City of Brownsville, Cameron County, and the residents of those locales. Motion made by Mr. Prado to approve the proffered Resolution honoring David Hinojosa. Seconded by Mr. Aston. The motion carried unanimously.
- Item 4. Swearing-in of (newly appointed) CCECD Board Member Sam Ortega. Upon his arrival at 10:15 A.M. (due to a delay in Brownsville at the Fire Department), Mr. Ortega was "sworn-in" as the newest member of the CCECD Board, by a Notary Public, with CCECD's corporate counsel assisting with the Oath of Office.
- Item 5. Approval of February (02-18-15) Regular Board Meeting Minutes. Motion made by Mr. Aston to approve the February (02-18-15) Regular Board Meeting Minutes. Seconded by Mr. Prado. The motion carried unanimously.
- Item 6. Approval of Bills (& Cash Flow Report). Motion made by Mr. Aston to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Prado. The motion carried unanimously.
- Item 7. Approval of Budget Amendments. Motion made by Mr. Aston to transfer (about) \$800,000.00 from the CCECD General Operations Fund to the CCECD Building Fund, as requested by Ms. Barajas. Seconded by Mr. Prado. The motion carried unanimously.
- Item 8. Financial (& Banking) Report. Motion made by Mr. Prado to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Aston. The motion carried unanimously.
- Item 9. Director's Report. Motion made by Mr. Prado to acknowledge the Director's Report (by Ms. Barajas), which addressed recent legislation, CCECD finances and certain Board matters. Seconded by Mr. Aston. The motion carried unanimously.
- Item 10. AT&T Report. Motion made by Mr. Prado to acknowledge the AT&T Report (by B. Blankenship), which addressed certain upgrades and updates, as

well as any issues or problems. Seconded by Mr. Ortega. The motion carried unanimously.

Item 11. Board Committee Report.

Motion made by Mr. Aston to acknowledge the report (by Mr. Hinojosa), which addressed the new "CCECD/9-1-1" logo and "gifts" for service on the Board, in the nature of "rings." Seconded by Mr. Prado. The motion carried unanimously.

Item 12. Counsel's Report.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about various Memorandums addressing a Public Review Hearing, Board Members' staggered terms, CCECD finances (under the law) as to unusual attempts to divert (and attempts to maintain the rate of) CCECD's Emergency Service Fees, which has also become a concern of the FCC, the License Agreement involving Disaster Recovery for area communications, the Public Funds Investment Act, three recent deaths that are to be set forth on the Fallen Heroes Memorial, a "9-1-1" "failure" in New York City, a purported Special Districts Local Law, recent state legislation, and the matter of the illegal tax lien placed on CCECD's property, as well as the need for "maps" of the Arroyo Colorado watershed (as well as other items on this Agenda). Seconded by Mr. Aston. The motion carried unanimously.

Item 13. NG 9-1-1 Report.

Motion made by Mr. Aston to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Prado. The motion carried unanimously.

Item 14. Consideration and Action on the construction of a building for CCECD, involving the design of the (proposed) building, as prepared by Meg Jorn, AIA, LEED AP, RID, IIDA, with Megamorphosis, Inc., and the construction of the (new) CCECD (Headquarters) Building, by Haraway Construction, Inc., as represented by Will Haraway, Principal, in accordance with the CCECD-HCI Cost-Plus Percentage Construction Agreement.

Motion made by Mr. Ortega to acknowledge a report that, due to a large amount of rain, the tentative completion of the CCECD Building could extend beyond 07-15-15, TWC cables are being installed at the CCECD Building, and security cameras are to be installed in connection with the Building's audio-visual equipment, and, further, to approve, as CCECD joined the Texas Co-op for GATEWAY purchases, the purchase of benches for the Building, with a purchase order (by which the

CCECD Building budget was adjusted). Seconded by Mr. Aston. The motion carried unanimously.

Item 15. Consideration and Action on the Early Warning Notification System (EWNS) in Cameron County for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County and REVERSE 911 ® System technology, including (A) a "cellular telephone number" and "computer" registration program, and "publicity" for the same, and (B) the CCECD EWNS Master Use Agreement for the REVERSE 911 ® System (involving operational and call initiation protocols).

Motion made by Mr. Prado to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Ortega. The motion carried unanimously.

Item 16. Consideration and Action on NG 9-1-1 Service Agreements.

Motion made by Mr. Aston to acknowledge the report (by Mr. Janis) that the contracts are ready, but no one is "following-up" with same, and therefore, Mr. Janis will "follow-up" with those parties who requested a contract. Seconded by Mr. Prado. The motion carried unanimously.

Item 17. Consideration and Action on Addressing Project Service/Project Agreements.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about this item serving as a "placeholder," such that, when the CCECD (Headquarters) Building is nearing completion (in the "next" few months, as appropriate), Cameron County is to be notified when CCECD will be moving into the completed building, and the Addressing Project (i.e., the mapping and the like, and the furnishing of equipment and personnel) will be continued as part of the CCECD's functions, which will require, for obvious reasons, the termination of the Addressing Project Service/Project Agreements. Seconded by Mr. Ortega. The motion carried unanimously.

Item 18. Consideration and Action on a report about liability insurance for the District.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about this matter (Mr. Janis had called TML directly to discuss this matter, and he has "followed-up" with TML about this matter), but CCECD has waited for an "update" on CCECD's application (i.e., a confirmation of the coverage, including the CCECD Building, a copy of the policy and a receipt for the premium payments), which has been recently

delivered to CCECD, which will be reviewed by CCECD's corporate counsel. Seconded by Mr. Ortega. The motion carried unanimously.

Item 19. Consideration and Action on a License Agreement involving AT&T Business Continuity, Disaster Recovery & Emergency Solutions, by and between AT&T Services, Inc., d/b/a AT&T, Valley International Airport (VIA), CCECD and Cameron County, Texas.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about this matter, to the effect that the next step is to obtain the signature of the AT&T Disaster Recovery Group. Seconded by Mr. Ortega. The motion carried unanimously.

Item 20. Consideration and Action on a proposed VERIZON ESL Contract with CCECD.

Motion made by Mr. Ortega to acknowledge the report (by Mr. Janis) about this matter, involving CCECD's corporate counsel correcting the typographical errors in the draft originally submitted, by and through an Amendment of the Verizon ESL Contract with CCECD, and further, preparing a General Contract Provisions Addendum for that Contract (as was done for the MPC Studios Contract, and other contracts that are almost devoid of required "boiler-plate" language) and submitting that Addendum and that Amendment to VERIZON. Seconded by Mr. Aston. The motion carried unanimously.

Item 21. Consideration and Action on the CCECD (Executive) Director and the CCECD (Deputy) Director attending the "APCO/NENA" Conference, in Galveston, Texas, which is scheduled for April 19-22, 2015.

Motion made by Mr. Aston to approve the CCECD (Executive/Deputy) Directors attending the "APCO/NENA" Conference in Galveston, Texas, on April 19-22, 2015. Seconded by Mr. Ortega. The motion carried unanimously.

Item 22. Adjournment.

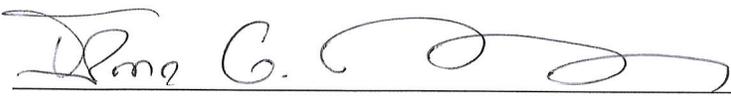
The Board adjourned the meeting at 11:20 A.M.

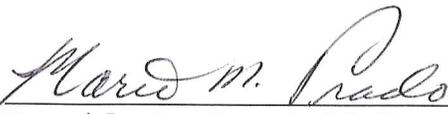
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Approved this 15th day of April, 2015.

By: 
Secretary, Board Of Managers

Approved: 
President, Board Of Managers