

THE STATE OF TEXAS     §  
  §  
COUNTY OF CAMERON     §

**CAMERON COUNTY EMERGENCY**  
**COMMUNICATION DISTRICT MEETING MINUTES**  
**January 21, 2015**

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the South Texas Emergency Care Foundation (STECF) Board Room, located at 1705 Vermont Avenue, Harlingen, Texas, at 10:00 A.M., on Wednesday, January 21, 2015.

Present:

Board Members: B. Aston, D. Diaz, D. Hinojosa, M. Prado (& I. Bramlett)  
Board Members Absent: R. Rodriguez  
Directors: S. Barajas, J. Davila  
Corporate Counsel: B. Janis  
Others: A. Garrido (County), W. Haraway (HCI), M. Jorn (Megamorphosis), D. Winters (MPC Studios)

---

Item 1. Call to Order.

Call to order at 10:00 A.M. to open the meeting, to confirm the existence of a quorum and to confirm that there were no announcements at the start of the meeting.

Item 2. "Swearing-in" of (re-appointed) CCECD Board Members Mario Prado, Bill Aston and David Hinojosa, pursuant to Tex. Const. art. XVI, § 1 (Vernon Supp. 2014) (Official Oath). In accordance with a Memorandum of corporate counsel regarding "staggered terms" of CCECD Board Members, the three (said) Board Members were "sworn-in" for a new two-year term. Thereafter, the Board proceeded to Agenda Item 19.

Item 3. Approval of December (12-17-14) Regular Board Meeting Minutes.

(After returning from Agenda Item 12) Motion made by Mr. Aston to approve the December (12-17-14) Regular Board Meeting Minutes. Seconded by Mr. Diaz. The motion carried unanimously.

- Item 4. Approval of Bills (& Cash Flow Report).  
Motion made by Mr. Hinojosa to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Prado. The motion carried unanimously.
- Item 5. Approval of Budget Amendments.  
Motion made by Mr. Hinojosa to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 6. Financial (& Banking) Report.  
Motion made by Mr. Hinojosa to acknowledge the Financial Report (by Ms. Barajas). Seconded by Mr. Prado. The motion carried unanimously.
- Item 7. Director's Report.  
Motion made by Mr. Prado to acknowledge the Director's Report (by Ms. Barajas), which addressed recent legislation and ECD finances. Seconded by Mr. Hinojosa. The motion carried unanimously.
- Item 8. AT&T Report.  
Motion made by Mr. Hinojosa to acknowledge the AT&T Report (by I. Bramlett), which addressed upgrades and updates, as well as any issues or problems. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 9. Board Committee Report.  
Motion made by Mr. Aston to acknowledge the reports (by Messrs. Hinojosa and Aston), which addressed the matters of the construction of the CCECD Building, and Mr. Hinojosa's anticipated "retirement" (from CCECD). Seconded by Mr. Diaz. The motion carried unanimously.
- Item 10. Counsel's Report.  
Motion made by Mr. Hinojosa to acknowledge the report (by Mr. Janis) about various Memorandums addressing a Public Review Hearing, Board Members' staggered terms, CCECD finances (under the law), the License Agreement involving Disaster Recovery for area communications, the Public Funds Investment Act, two recent deaths that are to be set forth on the Fallen Heroes Memorial, a "9-1-1" "failure" in New York City, and the matter of the illegal tax lien placed on CCECD's property, as well as the need for "maps" of the Arroyo Colorado watershed (as well as other items on this Agenda). Seconded by Mr. Prado. The motion carried unanimously.

Item 11. NG 9-1-1 Report.

Motion made by Mr. Hinojosa to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.

Item 12. Consideration and Action on the construction of a building for CCECD, involving the design of the (proposed) building, as prepared by Meg Jorn, AIA, LEED AP, RID, IIDA, with Megamorphosis, Inc., and the construction of the (new) CCECD (Headquarters) Building, by Haraway Construction, Inc., as represented by Will Haraway, Principal, in accordance with the CCECD-HCI Cost-Plus Percentage Construction Agreement, including a presentation by Meg Jorn about the furniture for the CCECD Building.

Motion made by Mr. Aston to budget the sum of \$200,000.00 for the office furniture (as discussed, involving what type of furniture and in what quantity, taking into account the features, the options and the needs of the CCECD [Headquarters] Building). Seconded by Mr. Hinojosa. The motion carried unanimously. - Motion made by Mr. Hinojosa to acknowledge the report (by Will Haraway, the "contractor") about the construction of the CCECD (Headquarters) Building, as to the construction schedule, and the "features" (and "needs") of the CCECD Building. Seconded by Mr. Diaz. The Motion carried unanimously. (After this Item was concluded, the Board proceeded to Agenda Item No. 3, and continued with the remainder of the Agenda).

Item 13. Consideration and Action on the Early Warning Notification System (EWNS) in Cameron County for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County and REVERSE 911<sup>®</sup> System technology, including (A) a "cellular telephone number" and "computer" registration program, and "publicity" for the same, and (B) the CCECD EWNS Master Use Agreement for the REVERSE 911<sup>®</sup> System (involving operational and call initiation protocols).

Motion made by Mr. Prado to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Hinojosa. The motion carried unanimously.

Item 14. Consideration and Action on NG 9-1-1 Service Agreements.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) that the contracts are ready, but no one is "following-up" with same, and therefore, Mr. Janis will

"follow-up" with those parties who requested a contract. Seconded by Mr. Aston. The motion carried unanimously.

Item 15. Consideration and Action on Addressing Project Service/Project Agreements.

Motion made by Mr. Hinojosa to acknowledge the report (by Mr. Janis) about this item serving as a "placeholder," such that, when the CCECD (Headquarters) Building is nearing completion (in the "next" few months, as appropriate), Cameron County is to be notified when CCECD will be moving into the completed building, and the Addressing Project (i.e., the mapping and the like, and the furnishing of equipment and personnel) will be continued as part of the CCECD's functions, which will require, for obvious reasons, the termination of the Addressing Project Service/Project Agreements. Seconded by Mr. Prado. The motion carried unanimously.

Item 16. Consideration and Action on a report about liability insurance for the District.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about this matter (Mr. Janis had called TML directly to discuss this matter, and he has "followed-up" with TML about this matter), but CCECD awaits an "update" on CCECD's application (i.e., a confirmation of the coverage, a copy of the policy and a receipt for the premium payments). Seconded by Mr. Aston. The motion carried unanimously.

Item 17. Consideration and Action on a License Agreement involving AT&T Business Continuity, Disaster Recovery & Emergency Solutions, by and between AT&T Services, Inc., d/b/a AT&T, Valley International Airport, CCECD and Cameron County, Texas.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about this matter, to the effect that the next step is to obtain the signature of the AT&T Disaster Recovery Group. Seconded by Mr. Diaz. The motion carried unanimously.

Item 18. Consideration and Action on a proposed VERIZON ESL Contract with CCECD.

Motion made by Mr. Aston to acknowledge the report (by Mr. Janis) about this matter, involving CCECD's corporate counsel correcting the typographical errors in the draft originally submitted, by and through an Amendment of the Verizon ESL Contract with CCECD, and further, preparing a General Contract Provisions Addendum for that Contract (as was done for the MPC Studios Contract, and other contracts that are almost devoid of required "boiler-plate" language)

and submitting that Addendum and that Amendment to VERIZON. Seconded by Mr. Diaz. The motion carried unanimously.

Item 19. Consideration and Action on a CCECD Website "design," including a presentation by Kate Hurry [actually David Winters] with MPC Studios.

Motion made by Mr. Prado to acknowledge the report (by David Winters, with MPC Studios) as to an updated "website." Seconded by Mr. Aston. The motion carried unanimously. (After this Item was concluded, the Board proceeded to Agenda Item No. 12, and continued with the remainder of the Agenda).

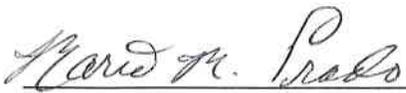
Item 20. Adjournment.

The Board adjourned the meeting at 11:53 A.M.

\* \* \*

Approved this 18th day of February, 2015.

By:   
Secretary, Board Of Managers

Approved:   
President, Board Of Managers