

THE STATE OF TEXAS       §  
  §  
COUNTY OF CAMERON       §

**CAMERON COUNTY EMERGENCY  
COMMUNICATION DISTRICT BOARD MEETING MINUTES  
January 18, 2023**

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, January 18, 2023.

**Present:**

Board Members: Mario Prado (President), Bill Aston (Vice-President), Henry Etheridge, Charles Hoskins, Jr., and Gabriel Moreno  
Board Members Absent: Gabriel Garza  
Executive Directors: J. Davila, and A. Chavez  
Corporate Counsel: Juan M. Pequeno, Jr.  
Others: R. Cruz, J. Garcia, and E. Espitia, (CCECD Staff)

---

Pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) (“Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter”.)

\*   \*   \*

- Item 1.           Call to order (Pledge of Allegiance)  
                  Call to order by Mr. Prado at 10:00 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.
  
- Item 2.           Establishment of a Quorum.  
                  After confirmation of a voting quorum (4 of 5 quorum) by Mr. Davila, Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 3.
  
- Item 3.           “Swearing-in of (re-appointment) CCECD Board Members Henry Etheridge and Charles Hoskins, Jr., pursuant to Tex. Const. Art. XV1, § 1 (Vernon Supp. 2016) (Official Oath). Gabriel Garza was not present for the meeting. No action nor motion was necessary for this item. Thereafter, the Board went to Item 4.
  
- Item 4.           Public Comment.  
                  Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time,

with no comments made, Mr. Prado closed the public comment section and no action was needed.

Item 5. Approval of December (21, 2022) Regular Board Meeting Minutes. Signature will be obtained from Mr. Prado, President, and document to be forwarded to Mr. Aston, Vice-President, for the same purpose. Motion made by Mr. Aston to approve the said Regular Board Meeting Minutes as amended. Seconded by Mr. Prado. The motion carried unanimously.

Item 6. Approval of Bills (& Cash Flow)  
Mr. Davila presented the January Expense Report pertaining to regular monthly bills, after discussion by the Board, a motion was made by Mr. Prado to approve the said bills (& cash flow). Seconded by Mr. Hoskins. The motion carried unanimously.

Item 7. Financial Report (& Banking Report)  
Mr. Davila provided an update on the financial banking report. Motion made by Mr. Prado to acknowledge the financial reports as presented. Seconded by Mr. Hoskins. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

Item 8. Executive Director's Report  
Motion made by Mr. Prado to acknowledge the said Director's Report as presented by Mr. Davila. Alma Linda Chavez and myself attended the Texas 9-1-1 Executive Directors Meeting in Dallas on Wednesday, January 11, 2023. Our Alliance's prospective new Lobbyist firm, Moontower Public Affairs, Inc. contract terms were discussed but was tabled because only about one fourth of the Executive Directors made it to Dallas because of the FAA shutdown that morning. It was decided to have a Zoom meeting for all Texas Alliance Executive Directors on Thursday, January 19, 2023 to discuss all items on our original January 11, 2023 meeting agenda. There was brief discussion in regards to the HB2911/SB 8 NG9-1-1 Funding Implementation Process and Factors. The Commission on State Emergency Communications (CSEC) has indicated that they will come up with recommendations in consultation with State of Texas Emergency Communications Advisory Committee (ECAC) for the proposed \$7,441,591.09 surplus for the 2<sup>nd</sup> round. CSEC will discuss this at their January 26, 2023 meeting and Districts will have until February 23, 2023 to apply for these funds based on CSEC's Methodology which they shared with all Districts in an email which I forwarded to our Legal Counsel, Juan Pequeno. The Texas 9-1-1 Alliance is also putting out a Job Description for a Chief Administrative Officer (CAO) to be hired after the 2023 Texas Legislative Session(s) are over. This job will be a combination of our existing Chief Executive Officer (Jim Goerke) and Director of Regulatory Affairs (Richard Muscat) who have committed to stay in their positions until then. Further job description requirements will be added after discussion with all Executive Directors and once finalized will be put out for qualified applicants to apply. Also there was more discussion regarding Texas

Education Agency (TEA) Rule in regards to Panic Buttons for schools. At this point our PSAP's would not be required to have maps of all schools in our county. Once the final legislation is passed we will inform all PSAP's of what the outcome is in regards to PSAPs meeting all the legal requirements. This concludes my report. Safety measures (disinfecting) continue every day in our building. Also the Building Report as presented by Mr. Davila informed the Board that building addition is three-fourths completed, week of February 6<sup>th</sup> will commence the construction of the new office, and awaiting generator arrival. Once the generator arrives, both generator and UPS will be installed. Anticipated date of completion is end of March, 2023. GIS Report was presented by Rafael Cruz (GIS Department), and the Public Education/ Training Report by Jose Garcia. Seconded by Mr. Aston. The motion carried unanimously.

Item 9. AT&T Report

Mr. Moreno reported to the Board activities that have been taken care of by the technicians. Reviewed in detail the extensive work being performed and all work that has been scheduled for each of the PSAPs. Closely monitoring the routers, circuits and the 911 network to ensure connectivity. A motion to acknowledge was made by Mr. Aston. Seconded by Mr. Hoskins. The motion carried unanimously.

Item 10. Board Committee

Mr. Prado made a motion to table this item. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 11. Legal Counsel Report

Mr. Pequeno informed the board, he would be providing information on Item 13, as listed below. No other items were reported. A motion to acknowledge was made by Mr. Aston. Seconded by Mr. Hoskins. The motion carried unanimously.

Item 12. Consideration and Approval for Directors to attend 9-1-1 GTW on February 25 – March 1, 2023. A motion to approve travel for directors was made by Mr. Prado. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 13. Consideration and Approval of proposed solicitation for proposals to upgrade Cameron County Emergency Communication District's Call-Handling Equipment, systems, and application. After a brief discussion of the proposed CSEC's timeframe, a motion was made by Mr. Hoskins. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 14. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code.

Item 15. Adjournment.

At 11:35 A.M., a motion to adjourn was made by Mr. Prado. Seconded by Mr. Etheridge. The motion carried unanimously.

\*

\*

\*

Approved this 15<sup>th</sup> day of February, 2023.

Approved:   
Mario Prado, President of the Board of Managers

Approved:   
Bill Aston, Vice-President of the Board of Managers

\*

\*

\*