THE STATE OF TEXAS §

COUNTY OF CAMERON §

# CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES November 16, 2022

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, November 16, 2022.

#### Present:

Board Members: Mario Prado (President), Bill Aston (Vice-President) and Henry Etheridge

Board Members Absent: Charles Hoskins, Jr., Gabriel Garza and Gabriel Moreno

Executive Directors: J. Davila, and A. Chavez Corporate Counsel: Juan M. Pequeno, Jr.

Others: A. Garrido, J. Garcia, E. Espitia, and Randy Andrade (CCECD Staff), Erika Aguirre

with Texas County & District Retirement System

Pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

\*

Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:02 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.

Item 2. Establishment of a Quorum.

After confirmation of a voting quorum (3 of 5 quorum) by Mr. Davila, Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 3.

Item 3. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time, with no comments made, Mr. Prado closed the public comment section and no action was needed. Thereafter, the Board went to Item 11.

Item 4. Approval of October (19, 2022) Regular Board Meeting Minutes. Signature will be obtained from Mr. Prado, President, and document to be forwarded to Gabriel Moreno, Secretary, for the same purpose. Motion made by Mr. Aston to approve the said Regular Board Meeting with addition of "minutes". Seconded by Mr. Prado. The motion carried unanimously.

## Item 5. Approval of Bills (& Cash Flow) Mr. Davila presented the November Expense

Mr. Davila presented the November Expense Report pertaining to regular monthly bills, after discussion by the Board, a motion was made by Mr. Prado to approve the said bills (& cash flow). Seconded by Mr. Aston. The motion carried unanimously.

Item 6. Financial Report (& Banking Report)

Mr. Davila provided an update on the financial banking report. Motion made by Mr. Aston to acknowledge the financial reports as presented. Seconded by Mr. Etheridge. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

#### Item 7. Executive Director's Report

Motion made by Mr. Prado to acknowledge the said Director's Report as presented by Mr. Davila. I attended the Texas 9-1-1 Alliance Meeting in Dallas on Wednesday November 2, 2022. Discussed were the ongoing challenges of increasing the wireless fee. Our lobbyists for the Texas Alliance have written up a draft to take to the State legislature when they convene next year. The proposed fee is 85 cents per wireless device with some leeway to go down to a minimum of 75 cents if the legislature does not allow the 85 cent proposed rate increase. Our lobbyists will also be presenting examples of how much more the ESINET will cost monthly than the present outdated analog technology system costs. DHS representatives made a presentation to Rio Grande Valley Emergency Communication District Board at their meeting in Weslaco on Wednesday, October 19, 2022. According to Mr. Manuel Cruz, Executive Director, some of the PSAP's did not want a secondary PSAP set up and DHS was asked to look to 9-1-1 technology vendors to accomplish what they want. We are waiting to be contacted to work with the Department of Homeland Security (DHS) to set up Secondary PSAP's under the Federal Missing Migrant Program to allow the Border Patrol to receive ANI/ALI information but most importantly being able to re-bid a call to update and track a 9-1-1 call from migrants once the PSAP determines it needs to be transferred to the Border Patrol. The DHS will be paying for all network and equipment for setting up a secondary PSAP. As of today DHS has not reached out to our District to formally come before the board to request a secondary PSAP. If DHS finds alternative technology that can accomplish what they want, then we won't have to consider a secondary PSAP. On November 3, 2022 we attended a day and one half session of TAC Public Funds Investment Conference for Investment Officers which got me credit for 10 hours of training. In March of 2023 I will attend another Public Funds Investment Conference to complete the required hours for my Investment Officer

designation for CCECD. This concludes my report. Safety measures (disinfecting) continue every day in our building. Also the Building Report as presented by Mr. Davila informed the board that the building completion date is March 23, 2023 because the 'UPS' and 'Generator' will not arrive on time which has caused this delay. They are also tying both roofs, old and new, and Fire Marshall will come in for a building inspection which is scheduled by the end of month. Once inspected, the interior area will be ready for use by the District. GIS Report was presented by Alfonso Garrido (GIS Department), and the Public Education/ Training Report by Jose Garcia. Seconded by Mr. Etheridge. The motion carried unanimously.

### Item 8. AT&T Report

In Mr. Moreno's absence, Mr. Davila mentioned that the 'UPS' equipment will be delivered the week of November 28<sup>th</sup>, 2022 and installation will commence the following week until all PSAPs have been completed. A motion to table was made by Mr. Prado. Seconded by Mr. Etheridge. The motion carried unanimously.

#### Item 9. Board Committee

Board members had nothing to report, and so therefore, a motion to table was made by Mr. Prado. Seconded by Mr. Aston. The motion carried unanimously.

#### Item 10. Legal Counsel Report

Mr. Pequeno informed the board that other than item 12 & 13 there was nothing else to report. A motion to table this item was made by Mr. Aston. Seconded by Mr. Prado. The motion carried unanimously.

- Item 11. Consideration and Approval for keeping our elected rate for 2023, as presented by Erika Aguirre with Texas County & District Retirement System. A motion to approve and continue to pay the same retirement elected rate was made by Mr. Etheridge. Seconded by Mr. Aston. The motion carried unanimously. Thereafter, the Board went to Item 4.
- Item 12. Consideration and Approval of Disposal of Property Policy for CCECD. After a review of the proposed policy, a motion to approve with amendments to give Executive Director authorization to dispose of salvage property was made by Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 13. Consideration and Approval of contract extension for contract with Peacock General Contractors for the Cameron County Emergency Communication District Addition and Renovations project. After a discussion of delays and possible new time frame, a motion to approve with new completion date of March 23, 2023 was made by Mr. Etheridge. Seconded by Mr. Aston. The motion carried unanimously.
- Item 14. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code.

#### Item 15. Adjournment.

At 11:12 A.M., a motion to adjourn was made by Mr. Etheridge. Seconded by Mr. Aston. The motion carried unanimously.

Approved this 21st day of December, 2022.

Approved: Mario M. Prado, President of the Board of Managers