

THE STATE OF TEXAS §
 §
COUNTY OF CAMERON §

**CAMERON COUNTY EMERGENCY
COMMUNICATION DISTRICT BOARD MEETING MINUTES
July 20, 2022**

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, July 20, 2022.

Present:

- Board Members: Mario Prado (President), Bill Aston (Vice-President), Robert Gracia, Henry Etheridge, and Gabriel Moreno
- Board Members Absent: Gabriel Garza
- Interim Director: J. Davila
- Corporate Counsel: Juan M. Pequeno, Jr. and Ivan Perez
- Others: A. Chavez, and A. Garrido (CCECD Staff) Charles Hoskins, Jr., and Jorge Martinez, (Sheriff's Department)

Pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

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- Item 1. Call to order (Pledge of Allegiance)
 Call to order by Mr. Prado at 10:01 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.

- Item 2. Establishment of a Quorum.
 After confirmation of a voting quorum (4 of 5 quorum) by Mr. Davila, Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 3.

- Item 3. Public Comment.
 Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time, with no comments made, Mr. Prado closed the public comment section and no action was needed.

- Item 4. Approval of June (8, 2022) Regular Board Meeting Minutes. Signature will be obtained from Mr. Prado, President, and document to be forwarded to Gabriel Moreno, Secretary, for the same purpose. Motion made by Mr. Gracia to approve the said Regular Board Meeting. Seconded by Mr. Prado. The motion carried unanimously.
- Item 5. Approval of Bills (& Cash Flow)
Mr. Davila presented the July Expense Report pertaining to regular monthly bills, after discussion by the Board, a motion was made by Mr. Aston to approve the said bills (& cash flow). Seconded by Mr. Gracia. The motion carried unanimously.
- Item 6. Financial Report (& Banking Report)
Mr. Davila provided an update on the financial banking and 2nd Quarterly Public Investment Reports. Motion made by Mr. Prado to acknowledge the financial reports as presented. Seconded by Mr. Aston. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)
- Item 7. Interim Director's Report
Motion made by Mr. Prado to acknowledge the said Interim Director's Report as presented by Mr. Davila. Attorney Juan Pequeno and I attended a workshop on Wednesday, June 22, 2022 in Austin, Texas in regards to our HB2911/SB 8 NG9-1-1 Federal Grant. Discussed were questions surrounding filling out all forms correctly to get reimbursed for any cost associated with transitioning to NG911 and the ESINET. We also have to ensure that CCECD complies with all Federal Grant requirements. Also after the meeting there was an opportunity for Mr. Pequeno and myself to visit with CSEC Attorney Patrick Tyler in regards to the Grant Procedures and timelines in regards to this Federal Grant. On July 6, 2022 I attended the Texas Alliance Executive Director's Meeting in Dallas. The main topic of discussion was the HB2911/SB 8 NG9-1-1 Funding Implementation Process and Factors. There are still many questions and concerns regarding the Contract that has to be signed with CSEC to begin the grant reimbursement process. Also mentioned in the meeting by our Texas Alliance Lobbyist group was that oil revenues were up tremendously in the State of Texas. So the challenge for the Districts is convincing the legislature that our wireless fee increase request is a Public Safety need and that Districts cannot rely on one-time funding grants. Also AT&T announced the launch of 9-1-1 location-based routing nationwide. Through this new feature from Intrado, AT&T can quickly and more accurately identify where the wireless 9-1-1 call is coming from using device based GPS and hybrid information to route the call to the correct PSAP. In this regard all national Wireless carriers are striving to provide more accurate location-based routing of calls. Finally, we were reminded of the nationwide launch of the 9-8-8 number for the National Mental Health Crises and Suicide Prevention on July 1, 2022. This concludes my report. Safety measures (disinfecting) continue every day in our building. Also the Building Report as presented by Mr. Davila, GIS Report was presented by Alfonso Garrido (GIS

Department), and the Public Education/ Training Report was read by Mr. Davila, in Joe's absence. Seconded by Mr. Gracia. The motion carried unanimously.

- Item 8. AT&T Report
Mr. Moreno informed the board that there were no new items to report. A motion was made by Mr. Aston to acknowledge the AT&T report. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 9. Board Committee
No report was available and this item was tabled. A motion was made by Mr. Prado to table item. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 10. Legal Counsel Report
Mr. Pequeno informed the board most of his items for discussion are listed on the agenda. As a follow-up, the RGVECD quarterly meeting is scheduled today at the same time as CCECD meeting and contact with their office indicated public comment was available for discussion of any item. After a discussion and at the Boards request, the Executive Director for RGVECD will be contacted requesting to be placed on next quarterly meeting's agenda. A motion to acknowledge the legal counsel's report was made by Mr. Prado. Seconded by Mr. Gracia. The motion carried unanimously.
- Item 11. Consideration and possible action on Cameron County Sheriff Department's request to fund four (4) Telecommunicators, presented by the Cameron County Sheriff Department. (Second Request). After a presentation by Charles Hoskins, Jr., and Jorge Martinez, from the Sheriff's Department, a motion to deny the request was made by Mr. Prado. Seconded by Mr. Etheridge. Item failed, the motion to deny the Sheriff Department's request carried unanimously. Board Member Robert Gracia abstained from voting or participating in any of the discussion for this agenda item, and signed and filed the appropriate affidavit with the District.
- Item 12. Consideration and Approval of Replacement of UPS Battery Back-Ups for 9-1-1 System located at PSAPs. After a small discussion and review of the projected cost, a motion to approve to purchase the UPS Battery Back-ups for the 9-1-1 System was made by Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 13. Consideration and Approval to attend APCO 2022 Conference in Anaheim, California on August 7-10, 2022. A motion to approve attending the APCO 2022 Conference in Anaheim, California was made by Mr. Prado. Seconded by Mr. Aston. The motion carried unanimously.
- Item 14. Consideration and Approval of revised Employee Handbook for the CCECD District. A motion to table this item and request a July 27th Special Public Meeting for the

review of the 'Employee Handbook' was made by Mr. Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 15. Consideration and Approval of SB 8 CSFRF (Coronavirus State Fiscal Recovery Fund) For Texas 9-1-1 Entities, Federal Application for ESINet Submission to CSEC in the amount of \$2,882,218.81 and implementation. Mr. Pequeno provided details of the grant application by subcategories and amounts for expenditure and procurement process. The grant can be amended if necessary to cover other eligible items as deemed by the Federal Grant. Mr. Pequeno provided an outline of compliance to obtaining a contract with a vendor. After a lengthy discussion of the grant requirements and process, a motion to approve was made by Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 16. Consideration and Approval of proposed solicitation for proposals of Cameron County Emergency Communication District NG911 ESINet Hardware and Software Upgrade Including Core Services. Mr. Pequeno provided a timeline for solicitation of proposals, committee to rank proposals and include a consultant, special meeting to approve contractor, and award the bid. A motion to approve was made by Mr. Gracia. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 17. Consideration and possible action regarding compensation for the Interim Executive Director. A motion to table this item and discuss under executive session with Item 18 A. was made at 12:01 pm by Mr. Aston. Seconded by Mr. Prado. No action was taken.

Item 18. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code.

A. Consultation with legal counsel regarding appointment of the Executive Director and Assistant Executive Director for CCECD. (TX. GOV'T CODE 551.071, 551.074). Possible Action, if any, in Open Meeting. The Board of Managers at 12:27 P.M. returned to open session with Item 17. A motion for no action was made by Mr. Etheridge. Seconded by Mr. Aston. The Motion carried unanimously.

Item 19. Open Meeting:

A. Possible action on Closed Meeting Items. A motion was made by Mr. Aston to appoint Mr. Davila as the Executive Director, and to approve the executive director salary as discussed in the closed meeting, and giving the executive director the authority to accept applications from internal applicants for the Deputy Director position and present the applications to the Board of Managers for consideration. The motion was Seconded by Mr. Etheridge. The motion carried unanimously.

Item 20.

Adjournment.

At 12:29 P.M., a motion to adjourn was made by Mr. Gracia. Seconded by Mr. Etheridge. The motion carried unanimously.

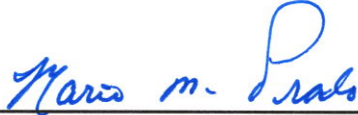
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Approved this 17th day of August, 2022.

Approved:



Mario M. Prado, President of the Board of Managers

Approved:



Bill Aston, Vice President of the Board of Managers

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