THE STATE OF TEXAS §

\$
COUNTY OF CAMERON §

# CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES September 15, 2021

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, September 15, 2021.

#### Present:

Board Members: Mario Prado (President), Bill Aston (Vice-President), Robert Gracia, Lt.

Henry Etheridge and Gabriel Moreno Board Members Absent: Sam Ortega Directors: S. Barajas, and J. Davila

Corporate Counsel: Juan M. Pequeno, Jr. Others: A. Chavez, A. Garrido, and J. Garcia

Pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:00 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.

Item 2. Establishment of a Quorum.

After confirmation of a voting quorum (4 of 5 quorum) by Ms. Barajas, Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 3.

Item 3. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time, with no attendees, and no comments made, Mr. Prado closed the public comment section. Motion made by Mr. Prado to close public comment. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 4. Approval of August 11, 2021 Regular Board Meeting Minutes (as written).

Signature obtained from Mr. Prado, President, and document to be forwarded to Gabriel Moreno, Secretary, for the same purpose. Motion made by Mr. Gracia to approve the said Regular Board Meeting Minutes as written. Seconded by Mr. Prado. The motions carried unanimously.

## Item 5. Approval of Bills (& Cash Flow)

Ms. Barajas presented the September Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Prado to approve the said bills (& cash flow). Seconded by Mr. Gracia. The motion carried unanimously.

## Item 6. Financial Report (& Banking Report)

Ms. Barajas provided an update on the financial banking and investment reports. Motion made by Mr. Prado to acknowledge the financial report as presented. Seconded by Mr. Gracia. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

## Item 7. Director's Report

Motion made by Mr. Aston to acknowledge and approve the said Director's Report as presented by Ms. Barajas. Also included in the report, no major system problems reported by PSAPs. On August 31st, directors attended the Operations Meeting which focused on the NG9-1-1 Survey, also a GIS presentation by North Central District. The Director's Meeting was held on September 1, 2021, which announced that Central Council of Government has begun the process of becoming a district, and Lower Rio Grande Valley expressed interest in attending the next Director's Meeting prior to signing the memorandum of understanding on becoming a district. Also, consolidating as a group to obtain better pricing bids and solutions for single connection to texting. The Alliance evaluated the NG9-1-1 survey reports submitted and reported they have encountered inconsistencies in cost. They estimated a cost of 57 million start-up money and a recurring 19 million monthly, which is 92¢ per subscriber. The directors will continue to finalize the NG9-1-1 cost during the forthcoming meetings. Safety measures (disinfecting) continue every day in our building. This concludes the Director's Report. Also the Building Report as presented by Mr. Davila which included a hand-out summary of the building expansion, forthcoming meeting with architect, and an estimated 8 months' timeframe for completion of construction, the GIS Report was by Alfonso Garrido (GIS Department), and the Education/Training Report was presented by Jose Garcia. Seconded by Mr. Etheridge. The motion carried unanimously.

#### Item 8. AT&T Report

Mr. Moreno reported that AT&T is almost completed the software update to implement the Intrado upgrades that are needed for the SMS texting, planning on next week for implementation. Mr. Moreno has reached out to Billy for the software certification of the additional laptops so they can be delivered to the district. Motion made by Mr. Gracia to acknowledge the AT&T Report. Seconded

by Mr. Prado. The motion carried unanimously.

Item 9. Board Committee Report

No report was available and this item was tabled. A motion made by Mr. Prado to table item. Seconded by Mr. Gracia. The motion carried unanimously.

Item 10. Legal Counsel Report

Mr. Pequeno stated that the board meetings are being held in person now that the relax Open Meeting Act rules no longer apply. Mr. Pequeno will keep everyone informed should there be a change. Mr. Pequeno discussed the memorandum that was sent earlier this month to the board members regarding fee diversion and definitions adopted. The Fee Diversion Task Force is meeting on a regular basis; will continue to monitor the outcome of such meetings. A motion to acknowledge the legal counsel's report was made by Mr. Gracia. Seconded by Mr. Aston. The motion carried unanimously.

- Item 11. Consideration and possible action regarding changes to District Policy Manual for Sick Leave, Vacation, and Holiday Schedule. After a brief discussion of the recommended changes to each of the schedules, a motion was made by Mr. Aston to approve updated schedules and the district's policy manual. Seconded by Mr. Gracia. The motion carried unanimously.
- Item 12. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551.071 of the Texas Government Code. No item on the agenda met this criteria.
- Item 13. Adjournment.

Approved:

At 10:51 A.M., a motion was made by Mr. Etheridge to adjourn this meeting. Seconded by Mr. Gracia. The motion carried unanimously.

Approved this 20th day of October, 2021.

Approved: Wars M. Jrad

Mario M. Prado, President of the Board of Managers

Bill Aston, Vice President of the Board of Managers