

THE STATE OF TEXAS           §  
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COUNTY OF CAMERON       §

**CAMERON COUNTY EMERGENCY  
COMMUNICATION DISTRICT BOARD MEETING MINUTES  
October 20, 2021**

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, October 20, 2021.

**Present:**

- Board Members: Mario Prado (President), Bill Aston (Vice-President), Robert Gracia, and Lt. Henry Etheridge
- Board Members Absent: Sam Ortega and Gabriel Moreno
- Directors: S. Barajas, and J. Davila
- Corporate Counsel: Juan M. Pequeno, Jr.
- Others: A. Chavez, A. Garrido, and J. Garcia (CCECD Staff), Amy Campbell (TCDRS), Manuel Trevino (Primera Chief of Police), Asael Saavedra (Primera Commissioner) Jorge Ledezma (Primera Mayor), Celina Gonzales, (Primera City Manager)

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Pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

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- Item 1.           Call to order (Pledge of Allegiance)  
Call to order by Mr. Prado at 10:02 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.
  
- Item 2.           Establishment of a Quorum.  
After confirmation of a voting quorum (4 of 5 quorum) by Ms. Barajas, Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 3.
  
- Item 3.           Public Comment.  
Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time, with no attendees, and no comments made, Mr. Prado closed the public comment section. Motion made by Mr. Aston to close public comment. Seconded by Mr. Prado. The motion carried unanimously. Thereafter, the Board went to Item 13.

- Item 4. Approval of September 15, 2021 Regular Board Meeting Minutes (as written). Signature obtained from Mr. Prado, President, and document to be forwarded to Bill Aston, Vice President, for the same purpose. Motion made by Mr. Aston to approve the said Regular Board Meeting Minutes as written. Seconded by Mr. Etheridge. The motions carried unanimously.
- Item 5. Approval of Bills (& Cash Flow)  
Ms. Barajas presented the October Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Gracia to approve the said bills (& cash flow). Seconded by Mr. Prado. The motion carried unanimously.
- Item 6. Financial Report (& Banking Report)  
Ms. Barajas provided an update on the financial banking and investment reports. Motion made by Mr. Prado to acknowledge the financial report as presented. Seconded by Mr. Etheridge. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)
- Item 7. Director's Report  
Motion made by Mr. Prado to acknowledge and approve the said Director's Report as presented by Ms. Barajas. As of this date, no major system problems reported by PSAPs. On October 6<sup>th</sup>, we attended the directors meeting. No additional information on House Bill 2911, districts should be ready to spend the \$150 million allocated to this bill. House Bill 2911 was out of Appropriations Committee and then passed by the Senate. The bill has been reconciled and the Alliance is urging Legislators to approve without changing the wording. We have been meeting with Megamorphosis for the expansion of the building. Obtained prices on equipment needed which are reflected on the 2022 Capital Budget. The City of Primera officials have met with us regarding their request for a PSAP. The next Texas Alliance meeting is scheduled on November 3, 2021 in Dallas. Safety measures (disinfecting) continue every day in our building. This concludes the Director's Report. Also the Building Report as presented by Mr. Davila, the GIS Report was presented by Alfonso Garrido (GIS Department), and the Public Education/Training Report was presented by Jose Garcia. Seconded by Mr. Gracia. The motion carried unanimously.
- Item 8. AT&T Report  
No report was available and this item was tabled. A motion made by Mr. Prado to table item. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 9. Board Committee Report  
No report was available and this item was tabled. A motion made by Mr. Gracia to table item. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 10. Legal Counsel Report

Mr. Pequeno provided a brief overview of the Fee Diversion Task Force meeting held on September 17, and mentioned that shortly thereafter they issued a 36-page memorandum of their finding with recommendations made to congress. Mr. Pequeno will summarize of the report and provide the information to the Board. No other legal issues nor concerns were noted. A motion to acknowledge the legal counsel's report was made by Mr. Prado. Seconded by Mr. Etheridge. The motion carried unanimously. Thereafter the Board went to Item #14.

- Item 11. Consideration and Approval for payment towards our unfunded accrued liability presentation by Amy Campbell with Texas County & District Retirement System (TCDRS). After a brief discussion of the presentation and a \$55,000 payment request to pay the unfunded liability prior to December 31, 2021, a motion was made by Mr. Gracia to approve the \$55,000 payment be submitted prior to December 31, 2021 and recommended to include in the 2022 budget additional money for this same cause. Seconded by Mr. Aston. The motion carried unanimously. Thereafter, the Board went to Item 4.
- Item 12. Presentation by Ronnie Tavarez, Wealth Advisor Investment Management with Frost Bank. The presentation is performed annually to keep the Board of Managers informed on investment activities through-out the year and options on funding possibilities based on the 'Investment Policy'. A motion was made by Mr. Aston to acknowledge the investment presentation and financial status for CCECD. Seconded by Mr. Gracia. The motion carried unanimously. Thereafter the Board went to Item #11.
- Item 13. Consideration and possible action on adding a PSAP for the City of Primera, Texas. CCECD provided the board with estimated cost of equipment and annual reoccurring expenses in added a new PSAP. The board discussed the detail information on requirements to setup a new PSAP, along with the equipment expense, monthly expenditure, and 911 service call requirements with management & officials from City of Primera that were present in the meeting. After a presentation from the City of Primera officials, a motion was made by Mr. Aston to approve the requested PSAP, but the motion was not seconded. Due to no additional confirmation nor support for the motion by the Board, the motion was declared dead and the action item failed. Thereafter the Board went to Item #12.
- Item 14. Consideration and Approval for 2022 Capital Budget and Operational Budget. After a review of the reoccurring 2022 Operational Expenses, 2022 Proposed & Amended Salaries and the items listed on the 2022 Capital Budget that are forthcoming, a motion was made by Mr. Gracia to approve as stated for the budgets and salaries for 2022. Seconded by Mr. Prado. The motion carried unanimously.
- Item 15. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551.071 of the Texas Government Code. No item on the

agenda met this criteria. A motion made by Mr. Aston to table item. Seconded by Mr. Prado. The motion carried unanimously.

Item 16. Adjournment.  
At 11:36 A.M., a motion was made by Mr. Etheridge to adjourn this meeting. Seconded by Mr. Gracia. The motion carried unanimously.

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Approved this 17<sup>th</sup> day of November, 2021.

Approved: Mario M. Prado  
Mario M. Prado, President of the Board of Managers

Approved: Bill Aston  
Bill Aston, Vice President of the Board of Managers

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