

THE STATE OF TEXAS            §  
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COUNTY OF CAMERON         §

**CAMERON COUNTY EMERGENCY  
COMMUNICATION DISTRICT BOARD MEETING MINUTES  
September 16, 2020**

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met according to posted agenda, via telephone conference call, which conference bridge number and access code was provided to Board Members and the public. The conference call was managed by Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, September 16, 2020.

Present:

- Board Members: Mario Prado (President),
  - Teleconference: Bill Aston (Vice-President), and Domingo Diaz
  - Board Members Absent: Henry Etheridge, Sam Ortega, and Gabriel Moreno
  - Directors: S. Barajas, and J. Davila
  - Corporate Counsel: Juan M. Pequeno, Jr. (Teleconference)
  - Others: A. Chavez, A. Garrido, and J. Garcia (CCECD- Teleconference), Kevin Beers and Steve Ross (Pictometry)
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However, pursuant to the Texas Open Meetings Act, codified as Tex. Gov’t Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) (“Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter”.)

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- Item 1.            Call to order (Pledge of Allegiance)  
Call to order by Mr. Prado at 10:03 A.M. to open the meeting. Mr. Prado informed attendees that on March 16<sup>th</sup>, the Governor and General Paxton temporarily suspended and extended open meeting laws to allow telephonic and videoconference meeting due to the Coronavirus (Covid-19). CCECD meet all requirements of the open meeting laws. Thereafter, the Board went to Item 2.
  
- Item 2.            Establishment of a Quorum.  
After confirmation of a voting quorum (3 of 5 quorum) by Ms. Barajas though members of the board are not gathered in a central location and confirmation was attained by attendance through telephone conference call. Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 3.

- Item 3.       Public Comment.  
Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by telephone conference call. After a brief time and with no attendees and no comments made and confirmation was made that there were no other attendees on the telephone conference call, Mr. Prado closed public comment section. Motion made by Mr. Aston to close public comment. Seconded by Mr. Diaz. The motion carried unanimously. Thereafter, the Board went to Item. #11.
- Item 4.       Approval of August 19, 2020 Regular Board Meeting Minutes (as written).  
Signature obtained from Mr. Prado, President, and document to be forwarded to Gabriel Moreno, Secretary, for the same purpose. Motion made by Mr. Aston to approve the said Regular Board Meeting Minutes. Seconded by Mr. Diaz. The motions carried unanimously.
- Item 5.       Approval of Bills (& Cash Flow)  
Mrs. Barajas presented the September 2020 Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Diaz to approve the said bills (& cash flow). Seconded by Mr. Aston. The motion carried unanimously.
- Item 6.       Financial Report (& Banking Report)  
Ms. Barajas provided an update on financial banking and investment reports. Motion made by Mr. Aston to acknowledge the financial report as presented. Seconded by Mr. Diaz. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)
- Item 7.       Director's Report  
Motion made by Mr. Prado to acknowledge and approve the said Director's Report as presented by Mrs. Barajas, which included no major system problems reported by PSAPs, attended on September 2<sup>nd</sup> the Texas Alliance Director's Meeting by Zoom conference, which included discussion on Covid-19, districts are in shut down mode, and some staff continue to work from home. No activity at the Capital regarding 9-1-1. Inquiries regarding NG911 states district must deliver 9-1-1 to all citizens in all devices and formats. Texas Alliance continues to work on the educational-one-page that will be given to Legislators. Training for the Public Funds Investment Act will be done virtually so no travel to Houston will be needed. Safety measures (disinfecting) continue in our building. This concludes the Director's Report. Also the Building Report as presented by Mr. Davila, the GIS Report was presented by Alfonso Garrido (GIS Department), and the Public Education/Training Report was presented by Jose Garcia. Seconded by Mr. Diaz. The motion carried unanimously.

- Item 8. AT&T Report  
In the absence of Mr. Moreno, no report was available and this item was tabled. Motion made by Mr. Aston to acknowledge no report/table the item. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 9. Board Committee Report  
Mr. Aston mentioned the contact from Cameron County to use CCECD's building as election pole place. County referred to several entities. Taking into consideration Covid-19, the District building closure to the public and Mrs. Barajas advisement on building restrictions, a site has been located and worked out by County. Mr. Prado made a motion to acknowledge the board committee report by Mr. Aston. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 10. Legal Counsel Report  
Mr. Pequeno stated that the board meetings are being held in accordance with the disaster declaration, where the governor update did relax, extend, and allow the use of telephone conferencing in substitute of in-person meeting. That will remain in effect until further notice. Mr. Pequeno will keep the Board up breast of any changes for next month's meeting. Mr. Pequeno informed Board that he is working with Mrs. Barajas on CodeRED and has include Items #12, #13, and #14 which include the amended Early Warning Notification System (EWNS) Protocols, designation of Cameron County as the County-Wide Launcher for EWNS, and the CodeRED interlocal agreements with PSAPS, Cameron County Emergency Management, and Valley Municipal Utility District No. 2. These items will be discussed for consideration and approval in the aforementioned item numbers. A motion and acknowledgment of the legal counsel's report was made by Mr. Aston. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 11. Consideration and Approval for Amending Pictometry Contract and next flight imagery (Kevin Beers, Pictometry). After a brief discussion, a motion was made by Mr. Aston to approve the additional flights and amendment to the Pictometry Contract as presented. Seconded by Mr. Diaz. The motion carried unanimously. Thereafter, the Board went to Item #4.
- Item 12. Consideration and Approval of amended Early Warning Notification System (EWNS) Protocol and renewal of the User Agreements for the established Early Warning Notification System in Cameron County. After a brief discussion, a motion was made by Mr. Aston to approve the amended Early Warning Notification System (EWNS) Protocols and renewal of the User Agreements. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 13. Consideration and Approval to designate a County-Wide Launcher for the Early Warning Notification System(EWNS) in Cameron County for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County on ONSOLVE (CodeRED®) technology. After a brief discussion, a motion

was made by Mr. Prado to approve to designate a County-Wide Launcher for the Early Warning Notification System (EWNS). Seconded by Mr. Diaz. The motion carried unanimously.

Item 14. Consideration and Approval of CCECD's ONSOLVE (CodeRED®) Interlocal Agreement with PSAP's Cameron County Emergency Management, and Valley Municipal Utility District No. 2. After a brief discussion, a motion was made by Mr. Prado to approve of the CCECD's ONSOLVE (CodeRED®) Interlocal Agreement with PSAP's, Cameron County Emergency Management, and Valley Municipal Utility District No. 2. Seconded by Mr. Aston. The motion carried unanimously.

Item 15. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code. Item was tabled since there were items to be discussed that needed an executive session. No motion necessary.

Item 16. Adjournment  
At 11:04 A.M., a motion was made by Mr. Diaz to adjourn this meeting. Seconded by Mr. Aston. The motion carried unanimously.

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Approved this 21<sup>st</sup> day of October, 2020.

Approved:   
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Mario M. Prado, President of the Board of Managers

Approved:   
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Gabriel Moreno, Secretary of the Board of Managers

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