THE STATE OF TEXAS

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COUNTY OF CAMERON §

# CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES July 15, 2020

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met according to posted agenda, via telephone conference call, which conference bridge number and access code was provided to Board Members and the public. The conference call was managed by Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, July 15, 2020.

#### Present:

Board Members: Mario Prado (President),

Teleconference: Bill Aston (Vice-President), Henry Etheridge, Domingo Diaz, Sam

Ortega, and Gabriel Moreno Board Members Absent: None Directors: S. Barajas, and J. Davila

Corporate Counsel: Juan M. Pequeno, Jr. (Teleconference)

Others: A. Chavez, A. Garrido, J. Garcia (CCECD), Quentin Anderson and Matthew

Montemayor, Carr, Riggs, & Ingram (Teleconference)

However, pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:05 A.M. to open the meeting. Mr. Prado informed attendees that on March 16<sup>th</sup>, the Governor and General Paxton temporarily suspended and extended open meeting laws to allow telephonic and videoconference meeting due to the Coronavirus (Covid-19). CCECD meet all requirements of the open meeting laws. Thereafter, the Board went to Item 2.

Item 2. Establishment of a Quorum.

After confirmation of a voting quorum (5 of 5 quorum) by Ms. Barajas though members of the board are not gathered in a central location and confirmation was attained by attendance through telephone conference call. Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 11.

### Item 3. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by telephone conference call. After a brief time and with no attendees and no comments made and confirmation was made that there were no other attendees on the telephone conference call, Mr. Prado closed public comment section. Motion made by Mr. Etheridge to close public comment. Seconded by Mr. Diaz. The motion carried unanimously.

- Item 4. Approval of June 17, 2020 Regular Board Meeting Minutes (as written).

  Signature obtained from Mr. Prado, President and document to be forwarded to Gabriel Moreno, Secretary for the same purpose. Motion made by Mr. Diaz to approve the said Regular Board Meeting Minutes. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 5. Approval of Bills (& Cash Flow)

  Mrs. Barajas presented the July 2020 Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Aston to approve the said bills (& cash flow). Seconded by Mr. Prado. The motion carried unanimously.
- Item 6. Financial Report (& Banking Report)

  Ms. Barajas provided an update on financial banking and investment reports.

  Motion made by Mr. Aston to acknowledge the financial report as presented.

  Seconded by Mr. Diaz. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

#### Item 7. Director's Report

Motion made by Mr. Ortega to acknowledge and approve the said Director's Report as presented by Mrs. Barajas, which included no major system problems reported by PSAPs, attended on July 1st the Texas Alliance Director's Meeting by telephone conference-zoom, which included discussion on the 911 Reliability Funding (wireless fees), three bills were drafted to allow districts their choice of wireless fees for presentation to the Legislature. The three bills are as follows; \$1.25 wireless fees; choice of either 75¢ or \$1.25; and the last bill states that a jurisdiction cannot set a fee greater than \$1.25. Discussed creating a one information page that could be left behind with the Legislatures. All Districts are still on lock-down without public access in their offices. Conferences and travel have been postponed until next year. All safety measures of disinfections are being taken in our office for the safety of the employees. This concludes the Director's Report. Also the Building Report as presented by Mr. Davila, the GIS Report was presented by Alfonso Garrido (GIS Department), and the Public Education/Training Report was presented by Jose Garcia. Seconded by Mr. Diaz. The motion carried unanimously.

# Item 8. AT&T Report

Mr. Moreno report included delivery of the 5 command post laptops (Sheriff's-3 and STEC-2). No other issues were reported. Motion made by Mr. Prado to acknowledge the report. Seconded by Mr. Etheridge. The motion carried unanimously.

## Item 9. Board Committee Report

Mr. Aston acknowledge staff for being consistent, safe, and well during the pandemic. No other comments nor items discussed. Mr. Etheridge made a motion to acknowledge the board committee report by Mr. Aston. Seconded by Mr. Prado. The motion carried unanimously.

## Item 10. Legal Counsel Report

Mr. Pequeno stated that the board meetings are being held in accordance with the disaster declaration, where the governor update did relax, extend, and allow the use of telephone conferencing in substitute of in-person meeting. That will remain in effect for an unforeseeable future. Mentioned completing the Inter Local Agreement for South Texas Emergency Care Foundation which will be discussed on item 16. Reviewed the "CCECD Investment Policy" (Item 11) and "CCECD Investment Resolution 2020-01 (Item 12) and will be discussed for approval during their agenda item. A motion and acknowledgment of the legal counsel's report was made by Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.

- Item 11. Consideration and Approval of CCECD Audit presented by Quentin Anderson of Carr, Riggs, and Ingram. After a thorough review, a motion was made by Mr. Prado to approve the presentation and Audit for CCECD. Seconded by Mr. Diaz. The motion carried unanimously. Thereafter, the Board went to Item 3.
- Item 12. Consideration and Approval of CCECD Investment Policy. After a brief discussion, a motion was made by Mr. Prado to approve to the investment policy for CCECD. Seconded by Mr. Aston. The motion carried unanimously.
- Item 13. Consideration and Approval of Resolution 2020-1. After a brief discussion, a motion was made by Mr. Diaz to approve to the investment policy for CCECD. Seconded by Mr. Prado. The motion carried unanimously.
- Item 14. Consideration and Approval for remodeling of CCECD building due to Covid-19 for the safety of the employees. After a brief discussion, a motion was made to table the item by Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 15. Consideration and Approval for Emergency Notification System (Code Red).

  After a brief discussion, a motion was made by Mr. Prado to approve to the
  Emergency Notification System. Seconded by Mr. Ortega. The motion carried unanimously.

- Item 16. Consideration and Approval of South Texas Emergency Care Foundation Inter local agreement. Mr. Aston prior to the commencement of 'Agenda Item 16' refrained from participation in discussion and signed an 'Affidavit of Conflict of Interest' to alleviate, refrain, sustained from voting and any interference with each Board Member and District with this process, a copy of which is on file. After a brief discussion, a motion was made by Mr. Prado to approve to the Inter Local Agreement. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 17. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code. Item was tabled since there were items to be discussed that needed an executive session. No motion necessary.
- Item 18. Adjournment At 11:19 A.M., a motion was made by Mr. Diaz to adjourn this meeting. Seconded by Mr. Aston. The motion carried unanimously.

Approved this 19th day of August, 2020.

Approved: Mario M. Prado, President of the Board of Managers