THE STATE OF TEXAS

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COUNTY OF CAMERON

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# CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES August 19, 2020

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met according to posted agenda, via telephone conference call, which conference bridge number and access code was provided to Board Members and the public. The conference call was managed by Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, August 19, 2020.

### Present:

Board Members: Mario Prado (President),

Teleconference: Bill Aston (Vice-President), Henry Etheridge, Domingo Diaz, and Sam

Ortega

Board Members Absent: Gabriel Moreno

Directors: S. Barajas, and J. Davila

Corporate Counsel: Juan M. Pequeno, Jr. (Teleconference)

Others: A. Chavez, A. Garrido, and J. Garcia (CCECD-Teleconference) and Ronnie

Tavarez, Frost Brokerage Service

However, pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:04 A.M. to open the meeting. Mr. Prado informed attendees that on March 16<sup>th</sup>, the Governor and General Paxton temporarily suspended and extended open meeting laws to allow telephonic and videoconference meeting due to the Coronavirus (Covid-19). CCECD meet all requirements of the open meeting laws. Thereafter, the Board went to Item 2.

Item 2. Establishment of a Quorum.

After confirmation of a voting quorum (5 of 5 quorum) by Ms. Barajas though members of the board are not gathered in a central location and confirmation was attained by attendance through telephone conference call. Mr. Pequeno confirmed that neither action nor motion was necessary.

#### Item 3. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by telephone conference call. After a brief time and with no attendees and no comments made and confirmation was made that there were no other attendees on the telephone conference call, Mr. Prado closed public comment section. Motion made by Mr. Prado to close public comment. Seconded by Mr. Ortega. The motion carried unanimously. Thereafter, the Board went to Item 11.

- Approval of July 15, 2020 Regular Board Meeting Minutes (as written). Signature obtained from Mr. Prado, President and document to be forwarded to Gabriel Moreno, Secretary for the same purpose. Motion made by Mr. Ortega to approve the said Regular Board Meeting Minutes. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 5. Approval of Bills (& Cash Flow)

  Mrs. Barajas presented the August 2020 Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Diaz to approve the said bills (& cash flow). Seconded by Mr. Ortega. The motion carried unanimously.
- Item 6. Financial Report (& Banking Report)

  Ms. Barajas provided an update on financial banking and investment reports.

  Motion made by Mr. Prado to acknowledge the financial report as presented.

  Seconded by Mr. Diaz. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

#### Item 7. Director's Report

Motion made by Mr. Aston to acknowledge and approve the said Director's Report as presented by Mrs. Barajas, which included no major system problems reported by PSAPs, on August 5th the Texas Alliance Director's Meeting was held using telephone conference-zoom, which included discussion on the 911 Reliability Funding (wireless fees), three bills were sent to the Legislature Budget Board. Legislatures are only working on budgets, no capital access, and there will not be a 9-1-1 Goes to Austin event. All conferences and travel has been postponed until next year, along with all travel to 9-1-1 meetings. All laptops have been delivered to the designated sites and all Inter Local Agreements have been signed. We have met and proceeded with Code Red. Trainings will be forthcoming. Also started working on Code Red Inter Local Agreements for the PSAPs. All Districts are still on lock-down without public access in their offices. We continue to implement safety measures of disinfections in our office for the safety of the employees. If travel restrictions are lifted, a required 10 hours of investment education training (Section 2256.008-Public Funds Investment Act) for investment officers, will be held on November 5-6, 2020 in Houston, Texas. This concludes the Director's Report. Also the Building Report as presented by Mr. Davila, the GIS Report was presented by Alfonso Garrido (GIS Department),

and the Public Education/Training Report was presented by Jose Garcia. Seconded by Mr. Prado. The motion carried unanimously.

# Item 8. AT&T Report

In the absence of Mr. Moreno, no report was available and this item was tabled. Motion made by Mr. Prado to table item. Seconded by Mr. Etheridge. The motion carried unanimously.

# Item 9. Board Committee Report

No board committee report was available and this item was tabled. Motion made by Mr. Prado. Seconded by Mr. Aston. The motion carried unanimously.

## Item 10. Legal Counsel Report

Mr. Pequeno stated that the board meetings are being held in accordance with the disaster declaration, where the governor update did relax, extend, and allow the use of telephone conferencing in substitute of in-person meeting. That will remain in effect for an unforeseeable future. Mr. Pequeno will be working on the Inter Local PSAP Agreements for Code Red, with Ms. Barajas, and will be available within a week or two. A motion and acknowledgment of the legal counsel's report was made by Mr. Diaz. Seconded by Mr. Etheridge. The motion carried unanimously.

- Item 11. Update by Ronnie Tavarez, Frost Bank on our CD Investments. After a thorough review and discussion, a motion was made by Mr. Prado to acknowledge presentation for CCECD. Seconded by Mr. Aston. The motion carried unanimously. Thereafter, the Board went to Item 4.
- Item 12. Consideration and Approval of CCECD Executive Director to move money from Operating Budget to CD Investments. After a brief discussion, a motion was made by Mr. Aston to approve the transfer of funds to CD investments. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 13. Consideration and Approval for remodeling of CCECD building due to Covid-19 for the safety of the employees. After a brief discussion, a motion was made by Mr. Ortega to approve remodeling of CCECD building. Seconded by Mr. Prado. The motion carried unanimously.
- Item 14. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code. Item was tabled since there were items to be discussed that needed an executive session. No motion necessary.

# Item 15. Adjournment

At 10:29 A.M., a motion was made by Mr. Diaz to adjourn this meeting. Seconded by Mr. Etheridge. The motion carried unanimously.

Approved this <u>16<sup>th</sup></u> day of September, 2020.

Approved: Mario M. Prado, President of the Board of Managers