THE STATE OF TEXAS §

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COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES April 15, 2020

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met according to posted agenda, via telephone conference call, which conference bridge number and access code was provide to Board Members and the public. The conference call was managed by Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, April 15th, 2020.

Present:

Board Members: Mario Prado (President),

Teleconference: Bill Aston (Vice-President), Henry Etheridge, Domingo Diaz, Sam

Ortega, and Gabriel Moreno Board Members Absent: None Directors: S. Barajas, and J. Davila

Corporate Counsel: Juan M. Pequeno, Jr. (Teleconference)

Others: A. Chavez (CCECD) and Alfonso Garrido (CCECD) (Teleconference)

However, pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

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Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:02 A.M. to open the meeting. Mr. Prado informed attendees that on March 16th, the Governor and General Paxton temporarily suspended and extended open meeting laws to allow telephonic and videoconference meeting due to the Coronavirus (Covid-19). CCECD meet all requirements of the open meeting laws. Thereafter, the Board went to Item 2.

Item 2. Establishment of a Quorum.

After confirmation of a voting quorum (5 of 5 quorum) by Ms. Barajas even though members of the board are not gathered in a central location and confirmation was attained by attendance through telephone conference call. Mr. Pequeno confirmed that neither action nor motion was necessary.

Thereafter, the Board went to Item 3.

Item 3. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by telephone conference call. After a brief time and with no attendees and no comments made and confirmation was made that there were no other attendees on the telephone conference call, Mr. Prado closed public comment section. Motion made by Mr. Diaz to close public comment. Seconded by Mr. Aston. The motion carried unanimously.

Item 4. Approval of March 18, 2020 Regular Board Meeting Minutes (as written).

Signature obtained from Mr. Prado, President and document to be forwarded to Mr. Aston, Vice-President for the same purpose. Motion made by Mr. Diaz to approve the said Regular Board Meeting Minutes. Seconded by Mr. Ortega. The motions carried unanimously.

Item 5. Approval of Bills (& Cash Flow)

Mrs. Barajas presented the April 2020 Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Aston to approve the said bills (& cash flow). Seconded by Mr. Ortega. The motion carried unanimously.

Item 6. Financial Report (& Banking Report)

Ms. Barajas provided an update on financial banking and investment reports. Motion made by Mr. Etheridge to acknowledge the financial report as presented. Seconded by Mr. Ortega. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

Item 7. Director's Report

Motion made by Mr. Aston to acknowledge and approve the said Director's Report as presented by Mrs. Barajas, which included no major system problems reported by PSAPs, attended the Texas Alliance Director's Meeting by telephone conference, which included topics on Covid-19, what districts are doing, alternation of employees work schedule at office/home, offices are closed to public, sanitizing and disinfecting offices. The National Association of State 911 Administration (NASNA) inquired if pandemic was increasing the number of 911 calls into the system. Our lobbyists think that the pandemic will affect the requested wireless fee increase due to legislators focusing on the economy. Brownsville Police Department requested 4 laptops to comply with the 6' distancing of dispatchers. Harlingen Police Department laptops have been approved, signed and ready for delivery. This concludes the Director's Report. Also the Building Report as presented by Mr. Davila, the GIS Report was presented by Alfonso Garrido (GIS Department), and the Public Education/Training Report as presented by Mr. Davila, in Mr. Garcia absence.

Seconded by Mr. Diaz. The motion carried unanimously.

Item 8. AT&T Report

The AT&T Report as presented by Mr. Moreno included that techs delivered 4 laptops to the Brownsville Police Department command post. They had minor connectivity issues however all were resolved. Harlingen Police Department command post received their laptops and techs were available for installation, wiring and connection to the live network. Motion made by Mr. Ortega to acknowledge report as presented. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 9. Board Committee Report

Mr. Aston requested CCECD directors to express great appreciation from the board to the staff for working through the anxiety, concerns, and coming to work. Board expressed gratitude for staff's professionalism. Mr. Etheridge made a motion to acknowledge the board committee report by Mr. Aston. Seconded by Mr. Diaz. The motion carried unanimously.

Item 10. Legal Counsel Report

Mr. Pequeno informed board he worked with Ms. Barajas on holding board meetings regarding the disaster declaration, the governor update did relax, extend, and allow the use of telephone conferencing. This is a temporary measure due to the coronavirus and will be in place as long as the declaration is in place. A copy of the audio recording of the meeting should be made available. A motion and acknowledgment of the legal counsel's report was made by Mr. Aston. Seconded by Mr. Diaz. The motion carried unanimously.

- Item 11. Consideration and Approval to order 3 Mobile Command Laptops at \$40,000 each. Board requested that legal counsel review information from FEMA for assistance in this purchase. After a brief discussion, a motion was made by Mr. Aston to approve the purchase of these items. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 12. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code Item was tabled since there were items to be discussed that needed an executive session. No motion necessary.

Item 13. Adjournment

At 10:57 A.M., a motion was made by Mr. Aston to adjourn this meeting. Seconded by Mr. Diaz. The motion carried unanimously.

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Approved thi	s <u>20th</u> day of May, 2020.
Approved: _	Mario M. Prado, President of the Board of Managers
Approved: _	Bill Aston, Vice-President of the Board of Managers