THE STATE OF TEXAS §

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COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES January 15, 2020

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, January 15, 2020.

Present:

Board Members: Mario Prado (President), Bill Aston (Vice-President), Domingo Diaz,

Sam Ortega, Henry Etheridge and Gabriel Moreno

Board Members Absent: None Directors: S. Barajas, and J. Davila

Corporate Counsel: Juan M. Pequeno, Jr.

Others: A. Chavez (CCECD), A. Garrido (CCECD), and J. Garcia (CCECD)

However, pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

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Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:02 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.

- "Swearing in" of (re-appointed) CCECD Board Members Mario Prado, Bill Aston, and Gabriel Moreno, pursuant to Texas Constitution, Art. XVI, § 1 (Vernon Supp. 2014) Official Oath administered individually to each board member by Alma Linda Chavez, a Notary of the State of Texas. No action necessary.
- Item 3. Establishment of a Quorum.

After confirmation of a voting quorum (full quorum) by Ms. Barajas, Mr. Pequeno confirmed that neither action nor motion was necessary. Thereafter, the Board went to Item 4.

Item 4. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time and with no attendees and no comments made, Mr. Prado closed public comment section. Motion made by Mr. Aston to close public comment. Seconded by Mr. Ortega. The motion carried unanimously.

Item 5. Approval of December 18, 2019 Regular Board Meeting Minutes (as written). Motion made by Mr. Etheridge to approve the said Regular Board Meeting Minutes. Seconded by Mr. Prado. The motions carried unanimously.

Item 6. Approval of Bills (& Cash Flow)

Mrs. Barajas presented the January 2020 Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Prado to approve the said bills (& cash flow). Seconded by Mr. Ortega. The motion carried unanimously.

Item 7. Financial Report (& Banking Report)

Ms. Barajas provided an update on financial banking and investment reports. Motion made by Mr. Diaz to approve the financial report as presented. Seconded by Mr. Prado. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

Item 8. Director's Report

Motion made by Mr. Prado to acknowledge and approve the said Director's Report as presented by Mrs. Barajas, which included no major system problems reported by PSAPs, attended the January's Directors Meeting which included 9-1-1 Goes to Washington and meeting with the FCC, April's Directors Meeting will be held in Odessa, Texas in celebration of 50 years of 9-1-1 in Texas (commencement operation of 1st 9-1-1 Center in Odessa, TX on April, 1970), CSEC has a vacancy due to retirement of one of his members, FCC is inquiring if any of the PSAPs are receiving robo calls and if data is collected, the ADHOC committee will have an additional meeting to discuss wireless fee increase (larger districts .25 and smaller districts \$1.25) our district would like \$1.00 increase (Alliance Committee will discuss the increase). This concludes the Director's Report. Also the Building Report as presented by Mr. Davila, the GIS Report as presented by Mr. Garrido, and the Public Education/Training Report as presented by Mr. Garcia. Seconded by Mr. Ortega. The motion carried unanimously.

Item 9. AT&T Report

Mr. Moreno reported he received the go-ahead to take laptops to Harlingen PD and Sheriff's Office, will also finish setup here at CCECD, no major reports nor

issues, working with monitoring group on getting data, analyzing it more promptly to avoid previous issues. Motion made by Mr. Aston to acknowledge report as presented. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 10. Board Committee Report

Mr. Aston announced the 'Save-A-Life' event that will take place at Community Center downtown Madison Street in Harlingen on February 22, from 8 A.M. to 12:00 P.M. with several sponsors to include EMS. Mr. Ortega made a motion to acknowledge the board committee report by Mr. Aston. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 11. Legal Counsel Report

Mr. Pequeno informed board he is working to finalize the Inter Local Agreement for the laptops (in section 3.5 only supervisors and manager need to attend the training), and the 'Open Meeting Act' workshop for the board is scheduled later this morning. A motion and acknowledgment of the legal counsel's report was made by Mr. Aston. Seconded by Mr. Prado. The motion carried unanimously.

- Item 12. Consideration and Action on Carr, Riggs and Ingram LLC Audit report Matthew Montemayor, Carr, Riggs and Ingram presented the 2018 audit report in comparison to 2017, general overview, standards, clean auditor's opinion on the business activities, financial position, district's pension plan and management analysis of financial statements and net position of the District. After discussion of information presented, thereafter, a motion was made by Mr. Aston to acknowledge the report as presented by Carr, Riggs and Ingram. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 13. Consideration and Approval of Laptops Inter Local Agreement between CCECD and the City of Harlingen and Cameron County. After discussion, a motion was made by Mr. Aston to acknowledge the presentation of Inter Local Agreement. Seconded by Mr. Prado. The motion carried unanimously.
- Item 14. Consideration and Approval for CCECD Directors to attend NENA Critical Issues Forum in Austin on January 20-22, 2020. A motion was made by Mr. Prado to approve attendance for directors. Seconded by Mr. Ortega. The motion carried unanimously.
- Item 15. Consideration and Approval for CCECD Directors to attend 9-1-1 Goes to Washington on February 12-15, 2020. A motion was made by Mr. Ortega to approve attendance for directors. Seconded by Mr. Prado. The motion carried unanimously.
- Item 16. Texas Open Meetings Act Workshop presented by Juan Pequeno, Legal Counsel

for the District. Mr. Pequeno called for a recess at 11:15 A.M. through 12:30 P.M. at which time board members were provided a presentation and training of the district's requirements and disposition within the regulations of the 'Texas Open Meetings Act'. No action necessary.

- Item 17. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code
 Item was tabled since there were items to be discussed that needed an executive session. A motion was made by Mr. Diaz to table this item. Seconded by Mr. Etheridge. The motion carried unanimously.
- Item 18. Adjournment
 At 12:57 P.M., a motion was made by Mr. Diaz to adjourn this meeting.
 Seconded by Mr. Etheridge. The motion carried unanimously.

Approved this <u>19th</u> day of February, 2020.

Approved: Mario M. Prado, President of the Board of Managers

Gabriel Moreno, Secretary of the Board of Managers

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