THE STATE OF TEXAS

§

COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY COMMUNICATION DISTRICT BOARD MEETING MINUTES December 18, 2019

The Board of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., for a Meeting of the Board of Managers, on Wednesday, December 18, 2019.

Present:

Board Members: Mario Prado (President), Bill Aston (Vice-President), Domingo Diaz,

Henry Etheridge and Gabriel Moreno Board Members Absent: Sam Ortega Directors: S. Barajas, and J. Davila

Corporate Counsel: Juan M. Pequeno, Jr.

Others: A. Garrido (CCECD), and J. Garcia (CCECD)

However, pursuant to the Texas Open Meetings Act, codified as Tex. Gov't Code Ann. §§ 551.002 (Open Meetings Requirements) (Vernon 2017) ("Every regular, special, or called meeting of a governmental body shall be open to the public, except as provided by this chapter".)

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Item 1. Call to order (Pledge of Allegiance)

Call to order by Mr. Prado at 10:14 A.M. to open the meeting, recited the Pledge of Allegiance. Thereafter, the Board went to Item 2.

Item 2. Establishment of a Quorum.

After confirmation of a voting quorum (five of six) by Ms. Barajas, Mr. Pequeno confirmed that neither action nor motion was necessary.

Item 3. Public Comment.

Mario Prado, Board President opened public comment on any agenda item to anyone attending the meeting by approaching the podium. After a brief time and with no attendees and no comments made, Mr. Prado closed public comment section. Motion made by Mr. Diaz to close public comment. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 4. Approval of November 20, 2019 regular Board Meeting Minutes (as written). Motion made by Mr. Etheridge to approve the said Regular Board Meeting Minutes. Seconded by Mr. Diaz. The motions carried unanimously for both items.

Item 5. Approval of Bills (& Cash Flow)

Mrs. Barajas presented the December 2019 Expense Report pertaining to regular monthly bills, after discussion by Board. Motion made by Mr. Aston to approve the said bills (& cash flow). Seconded by Mr. Prado. The motion carried unanimously.

Item 6. Approval of Budget Amendment

Ms. Barajas reported no amendments at this time. Motion made by Mr. Aston to table the Budget Amendments. Seconded by Mr. Diaz. The motion carried unanimously.

Item 7. Financial Report (& Banking Report)

Ms. Barajas provided an update on financial banking and investment reports. Motion made by Mr. Prado to approve the financial report as presented. Seconded by Mr. Etheridge. The motion carried unanimously. (The amounts of these reports were presented at the CCECD Board Meeting as with previous meetings.)

Item 8. Director's Report

Motion made by Mr. Diaz to acknowledge and approve the said Director's Report as presented by Mrs. Barajas, which included no major system problems reported by PSAPs, attended a presentation regarding cyber security available for PSAPS and 911 offices, during the director's meeting discussed wireless fee fund, the Ad Hoc committee will develop recommendations for legislative strategies on funding and reliability. Also the Building Report as presented by Mr. Davila, the GIS Report as presented by Mr. Garrido, and the Public Education/Training Report as presented by Mr. Garcia. Seconded by Mr. Etheridge. The motion carried unanimously.

Item 9. AT&T Report

Mr. Moreno reported Pictometry and CP refresh have been completed at 100% at the Camelot training site as of last week all are operable. Laptops have been taken and tested at respective facilities for Pictometry connectivity (landlines). Laptops are pending functionality of WIFI settings for each laptop location and the different WIFI each site is using. Motion made by Mr. Aston to acknowledge report as presented. Seconded by Mr. Diaz. The motion carried unanimously.

Item 10. Board Committee Report

Mr. Aston commended the CCECD staff for the Christmas decoration of the boardroom. A motion was made to acknowledge the board committee report by Mr. Aston. Seconded by Mr. Etheridge. The acknowledgement carried unanimously.

Item 11. Legal Counsel Report

Mr. Pequeno informed board he reviewed the Inter Local Agreement, minor changes will be implemented, input the different agencies that will use agreement, will discuss and forward to Ms. Barajas. Reminder of the 'Open Meeting Act' workshop for the board to be held at CCECD on January 15th after the Board meeting. Confirmed the 911 fees usage has to be used strictly for 911 business, waiting for additional information and memos to cross reference the information. It was also stated that while conducting a board meeting a quorum must be present throughout the meeting, if not the meeting is recessed. A motion and acknowledgment of the legal counsel's report was made by Mr. Prado. Seconded by Mr. Diaz. The motion carried unanimously.

- Item 12. Consideration and Approval of Texas County and District Retirement System (TCDRS) Retirement Benefits coverage, elective rate, 250% matching commencing on January 1, 2020, and retroactive coverage to 2012. Mr. Aston motion to open item for discussion and was seconded by Mr. Diaz. Board reviewed the previous board meeting's presentation of data for the approval of the 2020 Retirement Plan which details the benefit coverage for all staff, an increase of elective rate to 17.5%, employer matching of 250% and retroactive coverage (past & future) for employee as of commencement of the TCDRS plan (2012 and applicable to staff hired thereafter). Plan's new elected rate also indicated a funding for the projected liability over the next 5-10 years. A motion was made by Mr. Aston to close the discussion for the board's consideration and approval and seconded by Mr. Diaz. Thereafter, a motion was made by Mr. Diaz for approval of the 2020 Retirement Benefits Cover, elective rate (17.5%), employer matching of 250% and retroactive coverage for past & future for employees to commence on January 1, 2020. Seconded by Mr. Prado. The motion carried unanimously.
- Presentation of the Dispatcher of the Year Awards, after the conclusion of this meeting (at which time, no action will be taken, but "minutes" will be). A recess was taken during which an awards banquet was held to present dispatchers selected with the 'Dispatcher of the Year Award' for each of the entities. A listing of the Dispatchers as follows:
 - 1. Rosalva "Rose" Longoria, Brownsville Police Department
 - 2. Esmeralda "Esmi" Del Castillo, Cameron County Sheriff
 - 3. Moses Cano, Harlingen Police Department
 - 4. Jorge Pina, La Feria Police Department

- 5. Carlos Ramirez, Los Fresnos Police Department
- 6. Emily Lopez, Port Isabel Police Department
- 7. Nydia Martinez, San Benito Police Department
- 8. Julio Pacheco, South Padre Police Department
- 9. 9. Monica Mendez, South Texas Emergency Care Foundation

Afterwards, a motion was made by Mr. Prado to acknowledge the presentation of awards. Seconded by Mr. Diaz. The motion carried unanimously.

- Item 14. Closed Meeting for Discussion of Any Item on the Agenda as may be permitted by Subchapter D of Chapter 551 of the Texas Government Code Item was tabled since there were items to be discussed that needed an executive session. A motion was made by Mr. Diaz to table this item. Seconded by Mr. Prado. The motion carried unanimously.
- Item 15. Adjournment At 12:30 P.M., a motion was made by Mr. Aston to adjourn this meeting. Seconded by Mr. Etheridge. The motion carried unanimously.

Approved this <u>15th</u> day of January, 2020.

Approved: Mario M. Prado, President of the Board of Managers

Approved: Gabriel Moreno, Secretary of the Board of Managers

Cameron County Emergency Communication District 2019 Dispatcher of the Year Awards

- 1. Rosalva "Rose" Longoria Brownsville PD
- 2. Esmeralda "Esmi" Del Castillo Cameron County Sheriff Office
- 3. Moses Cano Harlingen PD
- 4. Jorge Pina La Feria PD
- 5. Carlos Ramirez Los Fresnos PD
- 6. Emily Lopez Port Isabel PD
- 7. Nydia Martinez San Benito PD
- 8. Julio Pacheco South Padre Island PD
- 9. Monica Mendez South Texas Emergency Care Foundation