THE STATE OF TEXAS § S COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY <u>COMMUNICATION DISTRICT BOARD MEETING MINUTES</u> August 24, 2016

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., on Wednesday, August 24, 2016.

Present:

Board Members: B. Aston, D. Diaz, S. Ortega, M. Prado & R. Rodriguez (& I. Bramlett) Board Members Absent: None Directors: S. Barajas, J. Davila Corporate Counsel: B. Janis Others: A. Garrido (County), B. Blankenship (AT&T)

Item 1. Call to Order.

Call to order at 10:06 A.M. to open the meeting, and to confirm the existence of a voting quorum (of five).

- Item 2. Approval of July (07-20-2016) Regular Board Meeting Minutes. Motion made by Mr. Diaz to approve the July (07-20-2016) Regular Board Meeting Minutes. Seconded by Mr. Ortega. The motion carried unanimously.
- Item 3. Approval of Bills (& Cash Flow Report). Motion made by Mr. Prado to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Aston. The motion carried unanimously.

Item 4. Approval of Budget Amendments. Motion made by Mr. Prado to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.

Item 5. Financial (& Banking) Report. Motion made by Mr. Prado to acknowledge the Financial (& Banking) Report (by Ms. Barajas). Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 6. Director's Report.

Motion made by Mr. Rodriguez to acknowledge the Director's Report (by Ms. Barajas), which addressed a litany of emergency communication matters. Seconded by Mr. Prado. The motion carried unanimously.

Item 7. AT&T Report.

Motion made by Mr. Prado to acknowledge the report (of B. Blankenship) as to updating various equipment. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 8. Board Committee Report.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Rodriguez) involving a recent Orlando meeting attended, and the report (by Mr. Aston) to adjust future Agendas to have the meetings opened with the Pledge Of Allegiance. Seconded by Mr. Prado. The motion carried unanimously.

Item 9. Counsel's Report.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about certain legal issues in connection with the Annual Audit and Report, the Pictometry License Agreement, the FCC's efforts to oversee CCECD (etc.), the improper tax liens imposed on the CCECD Building property, "moving" CCECD "items" to the new CCECD Building, hiring more personnel, acquiring some vehicles, the matter of "allowable expenses," the Addressing Project (which involved a letter to the County addressing the termination the CCECD - County Project/Service Agreements, of as approved by the CCECD Board), the renewal of liability

insurance for the District, recent FCC rulings, and efforts by various governmental entities in the County that are attempting to have CCECD finance "their" projects (as well as other items on the Agenda). Seconded by Mr. Aston. The motion carried unanimously.

Item 10. NG 9-1-1 Report.

Motion made by Mr. Prado to acknowledge the report (by Ms. Barajas). Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 11. Consideration and Action on Addressing Project Service/Project Agreements. Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis), which involved a letter of CCECD, that was drafted by Corporate Counsel, which advised Cameron County that CCECD has "taken over" the "project" and will maintain the "mapping," for Cameron County, as to "emergency communications" and the like, while the County will continue with road addressing, plat, subdivision and other County mapping needs, in accordance with a prior notice to the County from CCECD, indicating that CCECD will cooperate with and assist the County with their respective mapping needs, as explained in greater detail in the said letter, which was approved by the CCECD Board previously, which anticipates the termination of the CCECD - County Project/Service Agreements later this year. Seconded by Mr. Prado. The motion carried unanimously.

Item 12. EXECUTIVE SESSION to consult with CCECD's (Corporate) Counsel, to obtain his advice about various legal issues in regard to GIS (Geographical Information Systems) personnel (to be hired) salaries and benefits, which are matters in which the duty of counsel to CCECD's Board Of Managers, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with the Texas Open Meetings Act, pursuant to Tex. Gov't Code Ann. § 551.071 (Vernon 2012) (Consultation with Attorney; Closed Meeting).

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Motion made by Mr. Rodriguez to have the CCECD Board enter into Executive Session at 11:00 A.M. to discuss the matter above. No action was taken in Executive Session, which will be reflected in a Certified Agenda for that Executive Session, which will be prepared in the near future. The Board returned to an open session at 11:54 A.M.

- Item 13. Consideration and Action on GIS Personnel salaries and benefits. Motion made by Mr. Rodriguez to implement changes to the proposed Personnel Policies & Operations Manual, after a thorough discussion of the terms of that Manual, which will require revisions and updates, prior to the adoption of the final Manual, after further discussions and revisions. Seconded by Mr. Ortega. The motion carried unanimously.
- Item 14. Adjournment.

Motion to adjourn the meeting was made by Mr. Rodriguez at 11:57 A.M. Seconded by Mr. Prado. The motion carried unanimously.

Approved this 2/3+ day of September, 2016.

Approved: //arts M ral

President, Board Of Managers

Attested:

Secretary, Board Of Managers