

THE STATE OF TEXAS §
 §
COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY
COMMUNICATION DISTRICT MEETING MINUTES
October 21, 2015

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the South Texas Emergency Care Foundation (STECF) Board Room, located at 1705 Vermont Avenue, Harlingen, Texas, at 10:00 A.M., on Wednesday, October 21, 2015.

Present:

Board Members: B. Aston, S. Ortega, M. Prado,
R. Rodriguez (& I. Bramlett)
Board Member Absent: D. Diaz
Directors: S. Barajas, J. Davila
Corporate Counsel: B. Janis
Others: A. Garrido (County), Nat Flores (Cameron County
Emergency Management Office)

Item 1. Call to Order.

Call to order at 10:09 A.M. to open the meeting, and to confirm the existence of a quorum (of four).

Item 2. Approval of September (09-16-2015) Regular Board Meeting Minutes, September (09-16-2015) Public Review Hearing Minutes and September (09-09-2015) Budget Workshop Minutes.

Motion made by Mr. Rodriguez to approve the September (09-16-2015) Regular Board Meeting Minutes, September (09-16-2015) Public Review Hearing Minutes and September (09-09-2015) Budget Workshop Minutes. Seconded by Mr. Prado. The motion carried unanimously.

Item 3. Approval of Bills (& Cash Flow Report).

Motion made by Mr. Prado to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Ortega. The motion carried unanimously (there was a reference made to CCECD having \$6,997,077.91 in the CCECD bank account[s]).

- Item 4. Approval of Budget Amendments.
Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Ortega. The motion carried unanimously.
- Item 5. Financial (& Banking) Report.
Motion made by Mr. Aston to acknowledge the report (by Ms. Barajas). Seconded by Mr. Rodriguez. The motion carried unanimously.
- Item 6. Director's Report.
Motion made by Mr. Rodriguez to acknowledge the Director's Report (by Ms. Barajas), which addressed the need for dispatcher training schedules and arrangements for same, to enable dispatcher training (at no charge) at the new CCECD Building, and also, to confirm the need for flood and windstorm insurance for the new CCECD Building (and other Board matters). Seconded by Mr. Prado. The motion carried unanimously.
- Item 7. AT&T Report.
Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Prado. The motion carried unanimously.
- Item 8. Board Committee Report.
Motion made by Mr. Aston to acknowledge a report (by Mr. Rodriguez) about a plaque at the CCECD Building, and a "program" to advise the public to only use "9-1-1" for emergencies. Seconded by Mr. Rodriguez. The motion carried unanimously.
- Item 9. Counsel's Report.
Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about certain legal issues in connection with the Annual Audit and Report, as to "compliance" with certain laws, the applicability of the Public Funds Investment Act and other "comments" about the Annual Audit and Report, as well as the matter of the tax lien placed on CCECD's property (as well as other items on this Agenda). Seconded by Mr. Ortega. The motion carried unanimously.
- Item 10. NG 9-1-1 Report.
Motion made by Mr. Prado to acknowledge the report (by Ms. Barajas). Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 11. Consideration and Action on the construction of a building for CCECD, involving the design of the (proposed) building, as prepared by Meg Jorn, AIA, LEED AP, RID, IIDA, with Megamorphosis, Inc., and the construction of the (new) CCECD (Headquarters) Building, by Haraway Construction, Inc., as represented by Will Haraway, Principal, in accordance with the CCECD-HCI Cost-Plus Percentage Construction Agreement. Motion made by Mr. Prado to acknowledge the report (by Silbia Barajas) about the Building (which is under construction), in regard to the approval of electrical wiring (at the last meeting), at a cost of \$77,000.00, which will require a budget amendment (as to the CCECD Building), and having a display case at the new CCECD Building. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 12. Consideration and Action on NG 9-1-1 Service Agreements.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about the intended distribution of the NG 9-1-1 Service Agreements. Seconded by Mr. Ortega. The motion carried unanimously.

Item 13. Consideration and Action on Addressing Project Service/Project Agreements.

Motion made by Mr. Aston to acknowledge the report (by Mr. Janis) about this item serving as a "placeholder," such that, when the CCECD (Headquarters) Building is nearing completion (in the "next" few months, as appropriate), Cameron County is to be notified when CCECD will be moving into the completed building, and the Addressing Project (i.e., the mapping and the like, and the furnishing of equipment and personnel) will be continued as part of the CCECD's functions, which will require, for obvious reasons, the termination of the Addressing Project Service/Project Agreements (in this connection, there was a prior discussion about a personnel policy, hiring and firing procedures, insurance, retirement and so forth). Seconded by Mr. Prado. The motion carried unanimously.

Item 14. Consideration and Action on a License Agreement involving AT&T Business Continuity, Disaster Recovery & Emergency Solutions, by and between AT&T Services, Inc., d/b/a AT&T, Valley International Airport (VIA), CCECD and Cameron County, Texas.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about this matter, to the effect that the next step was to obtain the signature of the AT&T Disaster Recovery

Group; to this extent, having (finally) obtained the necessary (AT&T) "contact" information, this project can "go forward." Seconded by Mr. Ortega. The motion carried unanimously.

Item 15. Consideration and Action on a proposed VERIZON ESL Contract with CCECD.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter, involving CCECD's Corporate Counsel correcting the typographical errors in the draft originally submitted, by and through an Amendment of the VERIZON ESL Contract with CCECD, and further, preparing a General Contract Provisions Addendum for that Contract (as was done for the MPC Studios Contract, and other contracts that are almost devoid of required "boiler-plate" language), and submitting that Amendment and that Addendum to VERIZON. Seconded by Mr. Ortega. The motion carried unanimously.

Item 16. Consideration and Action on acknowledging a Public Review Hearing conducted by CCECD on 09-16-2015 before the CCECD (09-16-2015) Regular Board Meeting, CCECD having published legal notices of such hearing on or about 08-31-2015 and 09-07-2015, as required by Tex. Health & Safety Code Ann. § 772.319 (Vernon 2010) (Public Review), as well as the adoption of Order #2015-1 Of The Board Of Managers Of The Cameron County Emergency Communication District (CCECD), addressing the said (09-16-2015) Public Review Hearing.

Motion made by Mr. Rodriguez to acknowledge a Public Review Hearing conducted by CCECD on 09-16-2015 before the CCECD (09-16-2015) Regular Board Meeting, CCECD having published legal notices of such hearing on or about 08-31-2015 and 09-07-2015, as required by Tex. Health & Safety Code Ann. § 772.319 (Vernon 2010) (Public Review), as well as the adoption of Order #2015-1 Of The Board Of Managers Of The Cameron County Emergency Communication District (CCECD), addressing the said (09-16-2015) Public Review Hearing. Seconded by Mr. Prado. The motion carried unanimously.

Item 17. Consideration and Action on the new ECATS' (Emergency Call Tracking System) "modules" (contract), which are to display "real time" calls and "Text To 9-1-1" calls.

Motion made by Mr. Aston to approve the new ECATS' (Emergency Call Tracking System) "modules" (contract), which are to display "real time" calls and "Text To 9-1-1" calls. Seconded by Mr. Prado. The motion carried unanimously.

Item 18. Adjournment.

Motion to adjourn the meeting made by Mr. Prado at 11:49 a.m. Seconded by Mr. Rodriguez. The motion carried unanimously.


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Approved this 18th day of November, 2015.

By:


Secretary, Board Of Managers

Approved:


President, Board Of Managers