

THE STATE OF TEXAS     §  
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COUNTY OF CAMERON     §

CAMERON COUNTY EMERGENCY  
COMMUNICATION DISTRICT MEETING MINUTES  
November 18, 2015

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the South Texas Emergency Care Foundation (STECF) Board Room, located at 1705 Vermont Avenue, Harlingen, Texas, at 10:00 A.M., on Wednesday, November 18, 2015.

Present:

Board Members: B. Aston, S. Ortega, M. Prado,  
R. Rodriguez (& I. Bramlett)  
Board Member Absent: D. Diaz  
Directors: S. Barajas, J. Davila  
Corporate Counsel: B. Janis  
Others: A. Garrido (County), R. Perez (STECF), Architect  
Meg Jorn, Builder W. Haraway

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Item 1. Call to Order.

Call to order at 10:11 A.M. to open the meeting, and to confirm the existence of a quorum (of four). The Board then proceeded to Item No. 11.

Item 2. Approval of October (10-21-2015) Regular Board Meeting Minutes.

Motion made by Mr. Rodriguez to approve the October (10-21-2015) Regular Board Meeting Minutes. Seconded by Mr. Prado. The motion carried unanimously.

Item 3. Approval of Bills (& Cash Flow Report).

Motion made by Mr. Aston to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Prado. The motion carried unanimously.

- Item 4. Approval of Budget Amendments.  
Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Ortega. The motion carried unanimously.
- Item 5. Financial (& Banking) Report.  
Motion made by Mr. Rodriguez to acknowledge the report (by Ms. Barajas). Seconded by Mr. Aston. The motion carried unanimously.
- Item 6. Director's Report.  
Motion made by Mr. Aston to acknowledge the Director's Report (by Ms. Barajas), which addressed a litany of various CCECD matters. Seconded by Mr. Prado. The motion carried unanimously.
- Item 7. AT&T Report.  
Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Ortega. The motion carried unanimously.
- Item 8. Board Committee Report.  
Motion made by Mr. Rodriguez to acknowledge a report (by Mr. Rodriguez) about the successful use of "9-1-1" in the County, a ceremony recognizing the dispatchers and AT&T personnel, and a suggestion to have Public Service Announcements about "9-1-1." Seconded by Mr. Aston. The motion carried unanimously.
- Item 9. Counsel's Report.  
Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about certain legal issues in connection with the Annual Audit and Report, as to "compliance" with certain laws, the applicability of the Public Funds Investment Act and other "comments" about the Annual Audit and Report (as well as other items on this Agenda). Seconded by Mr. Prado. The motion carried unanimously.
- Item 10. NG 9-1-1 Report.  
Motion made by Mr. Aston to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Rodriguez. The motion carried unanimously.
- Item 11. Consideration and Action on the construction of a building for CCECD, involving the design of the (proposed) building, as prepared by Meg Jorn, AIA, LEED AP, RID, IIDA, with Megamorphosis, Inc., and the construction of the (new)

CCECD (Headquarters) Building, by Haraway Construction, Inc., as represented by Will Haraway, Principal, in accordance with the CCECD-HCI Cost-Plus Percentage Construction Agreement. Motion made by Mr. Rodriguez to approve the selection of various lighting, security systems, fences, flags, signs, lights, equipment and the like, per the plans and the budget, for the new CCECD Building. Seconded by Mr. Prado. The motion carried unanimously. (The Board then returned to Item 2, and proceeded with the remainder of the Agenda).

Item 12. Consideration and Action on NG 9-1-1 Service Agreements.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about the intended distribution of the NG 9-1-1 Service Agreements, but, because these contracts are no longer needed, this item will be dropped from all future Agendas. Seconded by Mr. Aston. The motion carried unanimously.

Item 13. Consideration and Action on Addressing Project Service/Project Agreements.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this item serving as a "placeholder," such that, when the CCECD (Headquarters) Building is nearing completion (in the "next" few months, as appropriate), Cameron County is to be notified when CCECD will be moving into the completed building, and the Addressing Project (i.e., the mapping and the like, and the furnishing of equipment and personnel) will be continued as part of the CCECD's functions, which will require, for obvious reasons, the termination of the Addressing Project Service/Project Agreements (in this connection, there was a prior discussion about a personnel policy, hiring and firing procedures, insurance, retirement and so forth). Seconded by Mr. Prado. The motion carried unanimously.

Item 14. Consideration and Action on a License Agreement involving AT&T Business Continuity, Disaster Recovery & Emergency Solutions, by and between AT&T Services, Inc., d/b/a AT&T, Valley International Airport (VIA), CCECD and Cameron County, Texas.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter, to the effect that the next step was to obtain the signature of the AT&T Disaster Recovery Group; to this extent, having (finally) obtained



the necessary (AT&T) "contact" information, this project can "go forward." Seconded by Mr. Ortega. The motion carried unanimously.

Item 15. Consideration and Action on a proposed VERIZON ESL Contract with CCECD.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter, involving CCECD's Corporate Counsel correcting the typographical errors in the draft originally submitted, by and through an Amendment of the VERIZON ESL Contract with CCECD, and further, preparing a General Contract Provisions Addendum for that Contract (as was done for the MPC Studios Contract, and other contracts that are almost devoid of required "boiler-plate" language), and submitting that Amendment and that Addendum to VERIZON, although it appears that VERIZON has not responded to CCECD. Seconded by Mr. Ortega. The motion carried unanimously.

Item 16. EXECUTIVE SESSION to consult with CCECD's (Corporate) Counsel, to obtain his advice about various legal issues in regard to certain budget items (i.e., for additional employees), certain financial items (i.e., as to the annual audit and report), and a potential "claim" against CCECD, which are matters in which the duty of counsel to CCECD's Board Of Managers, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with the Texas Open Meetings Act, pursuant to Tex. Gov't Code Ann. § 551.071 (Vernon 2012) (Consultation With Attorney/Closed Meeting).

Motion made by Mr. Aston to enter into Executive Session at 11:43 a.m. Seconded by Mr. Prado. The motion carried unanimously. The Board proceeded to discuss the foregoing matters above with CCECD's Corporate Counsel, as set forth above, in accordance with the pertinent law. The Board returned to the CCECD Board Meeting ("open session") at 12:09 p.m. As required by law, a Certified Agenda of this Executive Session will be prepared, signed and filed with CCECD.

Item 17. Consideration and Action on the (said) Executive Session conducted by the CCECD Board, in accordance with the Texas Open Meetings Act, which is codified as Tex. Gov't Code Ann. § 551.001, et seq. (Vernon 2012) (Open Meetings). The CCECD Board having returned to Open Session, a motion was made by Mr. Rodriguez to acknowledge the reports in Executive Session (dealing with the three topics set forth in Agenda Item No. 16), and that no action (of any kind) was

taken in Executive Session. Seconded by Mr. Ortega. The motion carried unanimously.

Item 18. Adjournment.

Motion to adjourn the meeting was made by Mr. Prado at 12:10 p.m. Seconded by Mr. Rodriguez. The motion carried unanimously.

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Approved this 16th day of December, 2015.

By:   
Secretary, Board Of Managers

Approved:   
President, Board Of Managers