

THE STATE OF TEXAS §
 §
COUNTY OF CAMERON §

CAMERON COUNTY EMERGENCY
COMMUNICATION DISTRICT MEETING MINUTES
February 18, 2015

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the South Texas Emergency Care Foundation (STECF) Board Room, located at 1705 Vermont Avenue, Harlingen, Texas, at 10:00 A.M., on Wednesday, February 18, 2015.

Present:

Board Members: B. Aston, D. Diaz, D. Hinojosa, M. Prado, R. Rodriguez (& I. Bramlett)
Board Members Absent: None
Directors: S. Barajas, J. Davila
Corporate Counsel: B. Janis
Others: A. Garrido (County), S. Ortega (City of Brownsville)

Item 1. Call to Order.

Call to order at 10:01 A.M. to open the meeting, and to confirm the existence of a quorum; it was noted that Mr. Hinojosa would retire, as of the end of the March, 2015 CCECD Board Meeting, that Mr. Hinojosa would be presented with a Resolution recognizing his years of service to CCECD, and that his successor, Sam Ortega, will be "sworn-in" at the March, 2015 Board Meeting.

Item 2. Approval of January (01-21-15) Regular Board Meeting Minutes.

Motion made by Mr. Aston to approve the January (01-21-15) Regular Board Meeting Minutes. Seconded by Mr. Hinojosa. The motion carried unanimously.

Item 3. Approval of Bills (& Cash Flow Report).

Motion made by Mr. Hinojosa to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Diaz. The motion carried unanimously.

- Item 4. Approval of Budget Amendments.
Motion made by Mr. Aston to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 5. Financial (& Banking) Report.
Motion made by Mr. Aston to acknowledge the Financial Report (by Ms. Barajas), which addressed the CCECD Emergency Service Fee and CCECD Finances. Seconded by Mr. Hinojosa. The motion carried unanimously.
- Item 6. Director's Report.
Motion made by Mr. Prado to acknowledge the Director's Report (by Ms. Barajas), which addressed recent legislation, ECD finances and certain Board matters. Seconded by Mr. Hinojosa. The motion carried unanimously.
- Item 7. AT&T Report.
Motion made by Mr. Prado to acknowledge the AT&T Report (by I. Bramlett), which addressed upgrades and updates, as well as any issues or problems. Seconded by Mr. Rodriguez. The motion carried unanimously.
- Item 8. Board Committee Report.
Motion made by Mr. Prado to acknowledge the report (by Mr. Hinojosa), which addressed the construction of the CCECD Building. Seconded by Mr. Rodriguez. The motion carried unanimously.
- Item 9. Counsel's Report.
Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about various Memorandums addressing a Public Review Hearing, Board Members' staggered terms, CCECD finances (under the law), the License Agreement involving Disaster Recovery for area communications, the Public Funds Investment Act, two recent deaths that are to be set forth on the Fallen Heroes Memorial, a "9-1-1" "failure" in New York City, and the matter of the illegal tax lien placed on CCECD's property, as well as the need for "maps" of the Arroyo Colorado watershed (as well as other items on this Agenda). Seconded by Mr. Hinojosa. The motion carried unanimously.
- Item 10. NG 9-1-1 Report.
Motion made by Mr. Aston to table this item as there was nothing for the Board to consider at this time. Seconded by Mr. Prado. The motion carried unanimously.

Item 11. Consideration and Action on the construction of a building for CCECD, involving the design of the (proposed) building, as prepared by Meg Jorn, AIA, LEED AP, RID, IIDA, with Megamorphosis, Inc., and the construction of the (new) CCECD (Headquarters) Building, by Haraway Construction, Inc., as represented by Will Haraway, Principal, in accordance with the CCECD-HCI Cost-Plus Percentage Construction Agreement, including a discussion about having a "dedication plaque" at the (new) CCECD Headquarters Building.

Motion made by Mr. Rodriguez to "go ahead" with the "dedication plaque." Seconded by Mr. Diaz. The motion carried unanimously.

Item 12. Consideration and Action on the Early Warning Notification System (EWNS) in Cameron County for certain emergencies, utilizing the 9-1-1 Emergency Telephone Number Service (ETNS) in Cameron County and REVERSE 911 ® System technology, including (A) a "cellular telephone number" and "computer" registration program, and "publicity" for the same, and (B) the CCECD EWNS Master Use Agreement for the REVERSE 911 ® System (involving operational and call initiation protocols).

Motion made by Mr. Aston to acknowledge the "reports" made about possibly "advertising" the EWNS or using public service announcements, the Regional Alert (option) and the interaction between school and college police (as to 9-1-1). Seconded by Mr. Diaz. The motion carried unanimously.

Item 13. Consideration and Action on NG 9-1-1 Service Agreements.

Motion made by Mr. Aston to acknowledge the report (by Mr. Janis) that the contracts are ready, but no one is "following-up" with same, and therefore, Mr. Janis will "follow-up" with those parties who requested a contract. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 14. Consideration and Action on Addressing Project Service/Project Agreements.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this item serving as a "placeholder," such that, when the CCECD (Headquarters) Building is nearing completion (in the "next" few months, as appropriate), Cameron County is to be notified when CCECD will be moving into the completed building, and the Addressing Project (i.e., the mapping and the like, and the furnishing of equipment and personnel) will be continued as part of the CCECD's functions, which will require, for obvious reasons,

the termination of the Addressing Project Service/Project Agreements. Seconded by Mr. Diaz. The motion carried unanimously.

Item 15. Consideration and Action on a report about liability insurance for the District.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter (Mr. Janis had called TML directly to discuss this matter, and he has "followed-up" with TML about this matter), but CCECD awaits an "update" on CCECD's application (i.e., a confirmation of the coverage, including the CCECD Building, a copy of the policy and a receipt for the premium payments). Seconded by Mr. Prado. The motion carried unanimously.

Item 16. Consideration and Action on a License Agreement involving AT&T Business Continuity, Disaster Recovery & Emergency Solutions, by and between AT&T Services, Inc., d/b/a AT&T, Valley International Airport, CCECD and Cameron County, Texas.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter, to the effect that the next step is to obtain the signature of the AT&T Disaster Recovery Group. Seconded by Mr. Hinojosa. The motion carried unanimously.

Item 17. Consideration and Action on a proposed VERIZON ESL Contract with CCECD.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter, involving CCECD's corporate counsel correcting the typographical errors in the draft originally submitted, by and through an Amendment of the Verizon ESL Contract with CCECD, and further, preparing a General Contract Provisions Addendum for that Contract (as was done for the MPC Studios Contract, and other contracts that are almost devoid of required "boiler-plate" language) and submitting that Addendum and that Amendment to VERIZON. Seconded by Mr. Diaz. The motion carried unanimously.

Item 18. Consideration and Action on CCECD becoming a member of GATEWAY, and to utilize the TXMAS purchasing program (under the auspices of the Texas State Comptroller of Public Account's office).

Motion made by Mr. Rodriguez to adopt a proposed CCECD Resolution on CCECD becoming a "member" of GATEWAY/Printing-Office Supplies-Office Furniture (etc.), and, to utilize the TXMAS purchasing program (under the auspices of the Texas

State Comptroller of Public Account's office), as augmented by various documents (to be forwarded to the Texas State Comptroller's office). Seconded by Mr. Diaz. The motion carried unanimously.

Item 19. Consideration and Action on the CCECD (Executive) Director and the CCECD (Deputy) Director attending the "9-1-1 Goes To Washington, D.C." (meeting), which is scheduled for February 20, 2015.

Motion made by Mr. Prado to approve the CCECD (Executive/Deputy) Directors attending the "9-1-1 Goes To Washington, D.C." (meeting) on February 20, 2015. Seconded by Mr. Aston. The motion carried unanimously.

Item 20. Consideration and Action on the CCECD (Executive) Director and the CCECD (Deputy) Director attending the "9-1-1 Goes To Austin" (meeting), which is scheduled for March 1, 2015.

Motion made by Mr. Prado to approve the CCECD (Executive/Deputy) Directors attending the "9-1-1 Goes To Austin" (meeting) on March 1, 2015. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 21. Adjournment.

The Board adjourned the meeting at 11:19 A.M.

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Approved this 18th day of March, 2015.

By:



Secretary, Board Of Managers

Approved:



President, Board Of Managers