

THE STATE OF TEXAS §  
§  
COUNTY OF CAMERON §

**CAMERON COUNTY EMERGENCY**  
**COMMUNICATION DISTRICT BOARD MEETING MINUTES**  
**December 21, 2016**

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the Cameron County Emergency Communication (9-1-1) District (CCECD) Building Board Room, located at 501 Camelot Drive, Harlingen, Texas, at 10:00 A.M., on Wednesday, December 21, 2016.

**Present:**

Board Members: B. Aston, D. Diaz, M. Prado & R. Rodriguez (& I. Bramlett)  
Board Members Absent: S. Ortega  
Directors: S. Barajas, J. Davila  
Corporate Counsel: B. Janis  
Others: A. Garrido (CCECD), A. Chavez (CCECD), I. Camacho (CCECD), E. Espitia (CCECD) & S. Crandall (with Texas DPS)

---

**Item 1. Call to Order & Pledge of Allegiance.**

Call to order at 10:12 A.M. to open the meeting, to confirm the existence of a voting quorum (of four), and to recite the Pledge of Allegiance. (Thereafter, the Board proceeded to Item 8 below).

**Item 2. Approval of November (11-16-2016) Regular Board Meeting Minutes.**

Motion made by Mr. Rodriguez to approve the November (11-16-2016) Regular Board Meeting Minutes. Seconded by Mr. Diaz. The motion carried unanimously.

**Item 3. Approval of Bills (& Cash Flow Report).**

Motion made by Mr. Aston to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms.

Barajas). Seconded by Mr. Prado. The motion carried unanimously.

Item 4. Approval of Budget Amendments.

Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.

Item 5. Financial (& Banking) Report.

Motion made by Mr. Aston to acknowledge the Financial (& Banking) Report (by Ms. Barajas). Seconded by Mr. Rodriguez. The motion carried unanimously. The total funds, at this time, are \$8,117,514.23.

Item 6. Director's Report, including a Building Report by Joel Davila, a Public Education/Training Report by Irene Camacho, and a GIS Report by Alfonso Garrido.

Motion made by Mr. Prado to acknowledge the aforesaid reports, which addressed a litany of emergency communication matters. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 7. AT&T Report.

Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time (per Irma Bramlett). Seconded by Mr. Diaz. The motion carried unanimously.

Item 8. Board Committee Report.

Motion made by Mr. Prado to acknowledge the report (by Sean Crandall, with the Texas DPS) about Emergency (9-1-1) Communications. Seconded by Mr. Rodriguez. The motion carried unanimously. (After this Item, the Board returned to Item 2, and proceeded with the CCECD Agenda).

Item 9. Counsel's Report.

Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about certain legal issues in connection with the Annual Audit and Report, the Pictometry License Agreement, the FCC's efforts to oversee CCECD (etc.), the improper tax liens imposed on the CCECD Building property, "moving"

CCECD "items" to the new CCECD Building, hiring more personnel, acquiring some vehicles, the matter of "allowable expenses," the Addressing Project (which involved a letter to the County addressing the termination of the CCECD - County Project/Service Agreements, as approved by the CCECD Board), the renewal of liability insurance for the District, recent FCC rulings, the development of and the finalization of a Personnel Policies Manual, efforts by various governmental entities in the County that are attempting to have CCECD finance "their" projects (as well as other items on the Agenda), as well as other matters that arise from time to time (and may be on this Agenda). Seconded by Mr. Diaz. The motion carried unanimously.

Item 10. NG 9-1-1 Report.

Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Prado. The motion carried unanimously.

Item 11. Consideration and Action on CCECD-Pictometry International Corp. Agreement.

Motion made by Mr. Aston to approve (and sign) the final version (as drafted and reviewed) of the CCECD-Pictometry International Corp. Agreement. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 12. Consideration and Action on CCECD Personnel Policies Manual.

Motion made by Mr. Aston to approve and adopt the final version of the CCECD Personnel Policies Manual that was presented. Seconded by Mr. Diaz. The motion carried unanimously.

Item 13. Consideration and Action on Executive Director and Deputy Director attending the TNT and TELCO Meeting in San Antonio and Austin, from January 23, 2017, to January 26, 2017.

Motion made by Mr. Diaz to approve the Directors participating in those meetings. Seconded by Mr. Rodriguez. The motion carried unanimously.



Item 14. EXECUTIVE SESSION to discuss certain personnel matters, pursuant to Tex. Gov't Code Ann § 551.074 (Vernon 2012) (Personnel Matters; Closed Meeting), and Op. Tex. Atty. Gen. No. H-496 (1975) (Under statute, a school board of trustees may meet in closed session to discuss salaries of individual employees, but it may not meet in closed session when it is considering salaries of a class of employees) (addressing new employees).

Motion made by Mr. Aston for the Board to enter into an Executive Session, at 11:08 A.M., to discuss the foregoing matter, with the Board returning to the open session of the meeting at 11:55 A.M., there being no action taken in Executive Session (a Certified Agenda of that Executive Session has been prepared and needs to be signed at a future date).

Item 15. Consideration and Adoption of the CCECD 2017 Budget.

Motion made by Mr. Rodriguez to adopt the said CCECD 2017 Budget as proposed. Seconded by Mr. Aston. The motion carried unanimously.

Item 16. Presentation of the Dispatcher of the Year Awards, after the conclusion of this meeting (at which time, no action will be taken, but "minutes" will be).

Motion made by Mr. Diaz to commence the said program (etc.). Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 17. Adjournment.

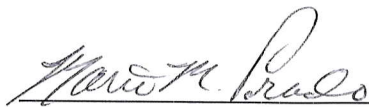
Motion to adjourn the meeting was made by Mr. Rodriguez at 11:57 A.M. Seconded by Mr. Aston. The motion carried unanimously.

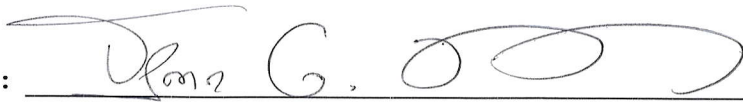
\*

\*

\*

Approved this 18<sup>th</sup> day of January, 2017.

Approved:   
President, Board Of Managers

Attested:   
Secretary, Board Of Managers