

THE STATE OF TEXAS   §  
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COUNTY OF CAMERON   §

**CAMERON COUNTY EMERGENCY  
COMMUNICATION DISTRICT MEETING MINUTES  
December 16, 2015**

The Board Of Managers of the Cameron County Emergency Communication District (CCECD) met at the South Texas Emergency Care Foundation (STECF) Board Room, located at 1705 Vermont Avenue, Harlingen, Texas, at 10:00 A.M., on Wednesday, December 16, 2015.

Present:

Board Members: B. Aston, D. Diaz, M. Prado, R. Rodriguez (& I. Bramlett)  
Board Member Absent: S. Ortega  
Directors: S. Barajas, J. Davila  
Corporate Counsel: B. Janis  
Others: A. Garrido (County), L. Prado, Commander James Paschall (Brownsville Police Department)

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Item 1. Call to Order.

Call to order at 10:00 A.M. to open the meeting, and to confirm the existence of a quorum (of four).

Item 2. Approval of November (11-18-2015) Regular Board Meeting Meeting Minutes, and a Certified Agenda of the November (11-18-2015) Executive Session.

Motion made by Mr. Prado to approve the November (11-18-2015) Regular Board Meeting Minutes, and a Certified Agenda of the November (11-18-2015) Executive Session. Seconded by Mr. Rodriguez. The motion carried unanimously.

Item 3. Approval of Bills (& Cash Flow Report).

Motion made by Mr. Prado to approve the bills and to acknowledge the Cash Flow Report as presented (by Ms. Barajas). Seconded by Mr. Aston. The motion carried unanimously.

- Item 4. Approval of Budget Amendments.  
Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 5. Financial (& Banking) Report.  
Motion made by Mr. Aston to acknowledge the report (by Ms. Barajas), it being indicated that CCECD funds (that day) were \$3,707,251.48. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 6. Director's Report.  
Motion made by Mr. Prado to acknowledge the Director's Report (by Ms. Barajas), which addressed a litany of various CCECD matters. Seconded by Mr. Rodriguez. The motion carried unanimously.
- Item 7. AT&T Report.  
Motion made by Mr. Rodriguez to table this item, as there was nothing for the Board to consider at this time. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 8. Board Committee Report.  
Motion made by Mr. Prado to acknowledge a report (by Mr. Rodriguez) about the vigilant use of "apps," new legislation such as Kari's law, and the need for "public" education. Seconded by Mr. Diaz. The motion carried unanimously.
- Item 9. Counsel's Report.  
Motion made by Mr. Prado to acknowledge the report (by Mr. Janis) about certain legal issues in connection with the Annual Audit and Report, moving to the new CCECD Building, and recent FCC rulings (as well as other items on this Agenda). Seconded by Mr. Diaz. The motion carried unanimously.
- Item 10. NG 9-1-1 Report.  
Motion made by Mr. Rodriguez to acknowledge a report (by Ms. Barajas) as to internet control and FCC mandated changes (per the said FCC rulings). Seconded by Mr. Prado. The motion carried unanimously.
- Item 11. Consideration and Action on the construction of a building for CCECD, involving the design of the (proposed) building, as prepared by Meg Jorn, AIA, LEED AP, RID, IIDA, with Megamorphosis, Inc., and the construction of the (new) CCECD (Headquarters) Building, by Haraway Construction, Inc.,

as represented by Will Haraway, Principal, in accordance with the CCECD-HCI Cost-Plus Percentage Construction Agreement. Motion made by Mr. Prado to acknowledge the report that it is anticipated that, on or about April 1, 2016, the new CCECD Building should be "ready," which will require a notice letter to the County regarding changes as to the Addressing Project documents.

Item 12. Consideration and Action on Addressing Project Service/Project Agreements.

Motion made by Mr. Prado, in light of Agenda Item 11, to acknowledge the report (by Mr. Janis) about this item serving as a "placeholder," such that, when the CCECD (Headquarters) Building is nearing completion (in the "next" few months, as appropriate), Cameron County is to be notified when CCECD will be moving into the completed building, and the Addressing Project (i.e., the mapping and the like, and the furnishing of equipment and personnel) will be continued as part of the CCECD's functions, which will require, for obvious reasons, the termination of the Addressing Project Service/Project Agreements. Seconded by Mr. Diaz. The motion carried unanimously.

Item 13. Consideration and Action on a License Agreement involving AT&T Business Continuity, Disaster Recovery & Emergency Solutions, by and between AT&T Services, Inc., d/b/a AT&T, Valley International Airport (VIA), CCECD and Cameron County, Texas.

Motion made by Mr. Rodriguez to acknowledge the report (by Mr. Janis) about this matter, to the effect that the next step was to obtain the signature of the AT&T Disaster Recovery Group; to this extent, having (finally) obtained the necessary (AT&T) "contact" information, this project can "go forward." Seconded by Mr. Prado. The motion carried unanimously.

Item 14. Consideration and Action on the CCECD 2016 Budget.

Motion made by Mr. Prado to (conceptually) adopt the proposed CCECD 2016 Budget (as submitted by Ms. Barajas), which also addressed a "TCLOSE" instructor to be provided by CCECD, an instructor for the CCECD website, and a "rate sheet" for all CCECD "units" to be established, as well as an amendment to the budget for a vehicle as to public education, it being anticipated that (new) CCECD employees are to be hired (on or by April), in conjunction with the completion of the construction (and the "opening") of the

CCECD (Headquarters) Building. Seconded by Mr. Diaz. The motion carried unanimously.

Item 15. Presentation of the Dispatcher Of The Year Awards, at Colletti's Restaurant in Harlingen, Texas, after the conclusion of this meeting (at which time, no action will be taken, but minutes will be).

Motion made by Mr. Rodriguez to adjourn the CCECD meeting to Colletti's at 10:47 a.m. Seconded by Mr. Prado. The motion carried unanimously.

Thereafter, people (by 11:20 a.m.) started to arrive at Colletti's. Lunch commenced at 11:30 a.m., and, at 12:10 p.m., the Dispatcher Of The Year Awards ceremony commenced, as reflected by the attachment, setting forth the Dispatcher Of The Year 2015, which concluded at about 12:30 p.m., after which (the ceremony) lunch was served (at 1:10 p.m.), which (the ceremony and lunch) concluded at (about) 1:45 p.m.

Item 16. Adjournment.

Motion to adjourn the meeting was made by Mr. Prado at 1:45 p.m. Seconded by Mr. Rodriguez. The motion carried unanimously.

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Approved this 20th day of January, 2016.

Approved:   
Vice-President, Board Of Managers

By:   
Secretary, Board Of Managers